

**Rural Municipality of Laird No. 404
COUNCIL MEETING MINUTES
DECEMBER 13/2018**

The minutes of the Regular Meeting of the Council of the Rural Municipality of Laird No. 404, held in the council chambers of the Administration Building, Waldheim, SK on Thursday, December 13, 2018.

Present: Reeve Terry Knippel, Councillors: Ron Boldt, Sheldon Willems, Arnold Neufeldt, Ken Fehr, Lorne Grunau, Luise Willems. Recording Secretary Wendy Penner.

Absent: The Reeve called the meeting to order at 9:00 a.m.

245-12.18 Recording Secretary S.Willems That Wendy Penner be appointed Recording Secretary.
Carried.

246-12.18 Agenda: L. Willems That the agenda be approved as presented.
Carried.

247-12.18 Minutes: L. Grunau That the minutes of the regular meeting of Council held November 8, 2018 be approved as previously circulated.
Carried.

248-12.18 Accounts for Approval K. Fehr That accounts paid in the amount of \$74,621.33, \$67,850.19 and payroll in the amount of \$28,356.25 be reviewed and approved.
Carried.

249-12.18 Financial Statement: L. Granau That the Statement of Financial Activities-Summary for the month of November 2018 be approved as presented.
Carried.

250-12.18 Sask TIP S. Willems That the 2018 donation to Sask Tip for \$100.00 be issued
Carried.

251-12.18 CanWorkSafe L. Willems That the municipality continue to participate in the CANWORKSAFE Hearing Loss Prevention Program to provide hearing tests to employees of the municipality.
Carried.

252-12.18 Correspondence R. Boldt That the correspondence as previously circulated be acknowledged and filed.
Carried.

New Business:

253-12.18 Administrator Dismissal A.Neufeldt That Paulette Wolkowski be dismissed with noncause as Administrator of the Rural Municipality of Laird #404 as of November 19, 2018. That 21 days of severance and any balance of holidays outstanding be disbursed.
Carried.

254-12.18 Acting Admin S. Willems That Wendy Penner be appointed Acting Administrator for the interim.
Carried.

255-12.18 Signing Auth. R. Boldt That Administrator Paulette Wolkowski be removed from the bank signing authority. That Reeve Terry Knippel and/or alternate Councillor Sheldon Willems and Accounting Clerk, Pearl Bergen be appointed as bank signing authority as of November 19, 2018.

Carried

256-12.18 Appointments L.Grunau That Resolution 235-18 Committee Appointments Schedule "A" be amended as to remove "Paulette Wolkowski" and replacing with "Administrator". That Valley Regional Park appointment "Vacant" be removed as only one (1) member required.

Carried

257-12.18 Christmas Hours L. Willems That Resolution 236.18 be amended to read "That the office be open January 2nd and January 3rd", eliminate the remainder of the sentence "to enable office staff to complete the closing of the books for 2018".

Carried

258-12.18 Tax Abatement SW 34-42-05 L.& J Mullin A. Neufeldt That the taxes on Tax Roll # 1571 be abated for 2017 in the amount of Mun-\$800., PSSD-\$410.02 and cancelled for 2018 in the amount of Mun-\$800., PSSD-\$410.02, due to the Garden Suite being vacant, as per Sec 274(1)(2a) of the Municipalities Act.

Carried

259-12.18 Reduced EI Premium Rate S. Willems That the Reduced Employment Insurance Premium be paid to employees of the municipality for 2015,2016,2017 as per summaries attached as "Schedule A" as per the R.M. Auditor's instructions. That reimbursed funds will be applied to any outstanding employee benefit accounts if required.

Carried

That the Council acknowledged the Closing of Tenders for Sale of Lot 15, Block 2, Plan 101898995, Ext 0, obtained through Tax Enforcement - NO Tenders Received

260-12.18 2019 Wages Outside Staff A. Neufeldt That the wages for 2019 outside staff be set at the following rates effective April 6, 2019:

Kenton Janzen	\$28.10 per hour
Gerald Kalbfleisch	\$28.10 per hour
Kevin Teichroeb	\$27.35 per hour
Art Thiessen	\$28.10 per hour
David Small	\$25.00 per hour
David Unruh	\$24.00 per hour
Brian Balman- Waste Site Manager	\$21.50 per hour

Carried

261-12.18 2019 Salary Road Foreman L. Grunau That the 2019 salary for Road Foreman, George Penner be set at \$69,000 per annum effective January 1, 2019.

Carried

262-12.18 2019 Wages Inside Staff K. Fehr That the wages for 2019 for inside staff be set at the following rates effective January 1, 2019.

Andrea Hildebrand-Office Assistant/Receptionist	\$24.50 per hour	(\$44,950.00 per annum), 3 weeks holidays
Pearl Bergen - Accounting Clerk	\$27.00 per hour	(\$49,140.00 per annum), 4 weeks holidays

Carried

263-12.18 2018 Employee Bonus S. Willems That all employees of the municipality receive \$600.00 bonus for 2018.

Carried

264-12.18 SARM Benefits R. Boldt That we authorize the Administrator to sign the SARM Extended Health & Dental Benefits Plan; Long Term Disability Benefits Plan and Short-Term Disability Plan renewal forms with any changes and updates required. That the seasonal workers disability coverage reflect a prorated annual salary amount rather than the actual salary.

Carried

265-12.18 Accounts Rec L. Willems That unpaid accounts receivables as per attached Schedule "A" be written off as of December 31, 2018.
Carried

266-12.18 Outstanding Custom Work S.Willems That all outstanding custom work accounts be transferred to the applicable property owners municipal tax account as of December 31, 2018.
Carried

Council temporarily adjourned the Council meeting at 12:05 for lunch
Council reconvened the Council meeting at 12:40
Councillor S. Willems left the Council meeting at 12:40
Councillor R. Boldt left the Council meeting at 12:50

Foremans Report

Road Foreman arrived @ 1:00 p.m. to provide a verbal report on activities.

Discussion took place in regards to progress on gravel haul, the construction of the sea container for the waste management site, LED lights for the graders, replacement of sign at Mennon, future planning for budget, completed projects in the municipality in regards to New Deal Gas Tax Funds

That the verbal Foreman's report be accepted.

267-12.18 Mennon Sign K. Fehr That the Mennon sign be replaced and a "No Exit" sign be added. That both signs be installed on the same pole and installed in the original location. The work will be completed when weather permits(Spring 2019).
Carried.

268-12.18 Grader Lights-LED L. Grunau That Road Foreman G. Penner purchase 4 sets of LED lights for the graders at a cost of \$1,200.& taxes.
Carried

Road Foreman leaves meeting @ 1:30 p.m.

269-12.18 Adjourn K. Fehr That the Council meeting be adjourned at 1:35 p.m.

T. Knippel, Reeve

W. Penner, Acting Administrator