

**Rural Municipality of Laird No. 404
Council REGULAR Meeting Minutes
January 10, 2019**

The Minutes of the REGULAR Meeting of the Council of Rural Municipality of Laird No. 404, held in the Council Chambers of the Administration Building, 3025 Central Avenue, Waldheim, SK on Thursday, January 10, 2019

PRESENT: Reeve: Terry Knippel
Division 1 Ron Boldt
Division 2 Arnold Neufeldt
Division 3 Lorne Grunau
Division 4 Ken Fehr
Division 5 Sheldon Willems
Division 6 Luise Willems
Administrator: Bertha Buhler
Acting Administrator: Wendy Penner

DELEGATES: Ronn Lepage – Sarilia Community Association

Reeve Knippel called the meeting to order at 9:00a.m.

AGENDA:

001-01. 19 **L.WILLEMS:** That the agenda be approved as presented. **CARRIED.**

ADMINISTRATOR HIRE

002-01. 19 **L.WILLEMS:** That the Hiring Committee recommends that Bertha Buhler be hired with a start date of January 9, 2019 as Administrator at \$75,000 per annum. Benefit package offered the same as present RM Staff (100 percent LTD, 50 percent STD, 50 percent EHD) with three weeks holiday, working hours 8:30a.m. to 4:00p.m. with ½ hour lunch and 6-month probation period. **CARRIED.**

ADMINISTRATOR APPOINTMENT

003-01.19 **GRUNAU:** That Bertha Buhler be appointed as Administrator for 2019. **CARRIED.**

MINUTES

004-01.19 **FEHR:** That the Minutes of the Regular Meeting of Council held on December 13, 2018 be approved as presented. **CARRIED.**

ACCOUNTS FOR APPROVAL

005-01. 19 **L.WILLEMS:** That accounts paid with cheque numbers 11722-11758; 201888-Man to 201893-Man in the amount of \$166,562.90 and cheque numbers 11759-11779; 201901-Man to 201903-Man in the amount of \$268,810.51 and Payroll in the amount of \$26,841.82 for a total of \$462,215.23 be reviewed and approved as presented. **CARRIED.**

STATEMENT OF FINANCIALS

006-01.19 **FEHR:** That the Statement of Financials for the month of December 2018 be approved as presented. **CARRIED.**

HUDSON BAY ROUTE

007-01.19 **GRUNAU:** That the Hudson Bay Route Association membership fee of \$300.00 be renewed for 2019. **CARRIED.**

ACTING ADMINISTRATOR RENUMERATION

008-01.19 **NEUFELDT:** That Wendy Penner, Acting Administrator remuneration be set at \$50.00 per hour and mileage \$0.45/km. **CARRIED.**

AUDTOR FOR 2019

009-01.19 **NEUFELDT:** That we appoint Cogent Chartered Professional Accountants LLP as our Auditor for 2019. **CARRIED.**

INSURANCE

010-01. 19 **L.WILLEMS:** That the Fidelity Bond (Office Bond) and Property and Liability Insurance Policies' for 2019 have been presented and acknowledged by Council. **CARRIED.**

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WCB RATES

011-01.19 **S.WILLEMS:** That the RM of Laird No. 404 Elected Officials be covered by the Worker's Compensation Board at a rate of \$1.05 per \$100.00 of assessable payroll as per the optional personal coverage section at the minimums industrial average wage for 2019.

CARRIED.

COUNCIL RENUMERATION

012-01.19 **BOLDT:** That the 2019 Council Remuneration rates be set as follows:

Reeve	Council Meetings	\$315.00 per meeting
Deputy Reeve	Council Meetings	\$290.00 per meeting
Councillors	Council Meetings	\$260.00 per meeting
Reeve	Office Supervision	\$25.00 per hour
Deputy Reeve	Office Supervision	\$25.00 per hour
Committees	Meetings	\$260.00 full day; \$130/00 half day
Public Works	Supervision	\$25.00 per hour
Delegates	Convention	\$260.00 per day
Mileage	for above list	\$0.45/km

Meals - paid by RM while attending all regular/special meetings

Meals/Accommodations – paid by RM while attending conventions

Stipend - \$130.00 per month for all other duties/expenses not outlined in the remuneration schedule.

CARRIED.

SILVER WILLOW SUB-DIVISION– PHASE II

013-01.19 **BOLDT:** That the RM approves the Silver Willow Phase II proposal subject to Community Planning's approval and complies with the RM's Zoning Bylaw CR1, Section 5 Schedule C; Bylaw 6-2009; Bylaw 3-2009 Section 3.17 (Inter-Municipal Bylaw). Silver Willow and the RM of Laird No. 404 enter into a Servicing Agreement (and to include lighting on access road from the Highway; road signage. The road build must be built to RM/Ministry of Highways specs and the Applicant to pay a Municipal Reserve amount of \$5,250 (2.1 acres x \$2,500/acre - 2015 rates/acre) prior to any work starting.

CARRIED.

FOREMAN ORAL REPORTS RECEIVED AT 11:00A.M.

Items discussed:

1. C-container purchased with a window and door. Council made recommendation installing a second window. Container to be insulated with Styrofoam and wiring.
2. 1991 Chevy Rat Truck (Pest Control Officer) to be sold at PBR Auction with no reserved bid.
3. RM purchase a newer truck to replace one being sold of up to \$15,000.
4. Plowing of snow onto roadways by ratepayers (Victor Carons) – letter of warning to be sent by RM.

FOREMAN REPORT

014-01.19 **GRUNAU:** That RM Council has received and acknowledges the Foreman's report items as discussed.

CARRIED.

RM PURCHASE

015-01.19 **S.WILLEMS:** That the RM Council authorizes and approves Foreman George Penner to purchase an RM truck at his discretion in the amount of up to \$15,000.

CARRIED.

SIGNING AUTHORITY

016-01.19 **L.WILLEMS:** That Administrator Bertha Buhler, Reeve Terry Knippel, and/or alternate Councillor Sheldon Willems be appointed as bank signing authorities effective January 10, 2019.

CARRIED.

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ADMINISTRATION BUILDING REPAIR

017-01.19 **KNIPPEL:** That the RM approves the entrance doorway window insert replacement quote from M and R Building Products Ltd. estimate in the amount of \$310.80.

CARRIED.

ADJOURNMENT

018-01.19 **FEHR:** That the Council meeting be adjourned at 12:20p.m.

(SEAL)

Reeve

Administrator