

Rural Municipality of Laird No. 404 Council REGULAR Meeting Minutes December 12, 2019

The Minutes of the REGULAR Meeting of the Council of Municipality of Laird No. 404, held in the Council Chambers of the Administration Building, 3025 Central Avenue, Waldheim, SK on Thursday, December 12, 2019.

PRESENT:

Reeve:	Terry Knippel
Division 1	Ron Boldt
Division 2	Arnold Neufeldt
Division 3	Lorne Grunau
Division 4	Ken Fehr
Division 5	Sheldon Willems
Division 6	Luise Willems
Administrator:	Bertha Buhler

DELEGATES: None.

Reeve Knippel called the meeting to order at 9:03 a.m.

AGENDA:

244-12.19 GRUNAU: That the agenda be approved as presented. **CARRIED.**

MINUTES

245-12.19 NEUFELDT: That the Minutes of the Regular Meeting of Council held on November 21, 20129 be approved as presented. **CARRIED.**

STATEMENT OF FINANCIALS

246-12.19 GRUNAU: That the Statement of Financials for the month of November 2019 be approved as presented and are hereto attached to these minutes. **CARRIED.**

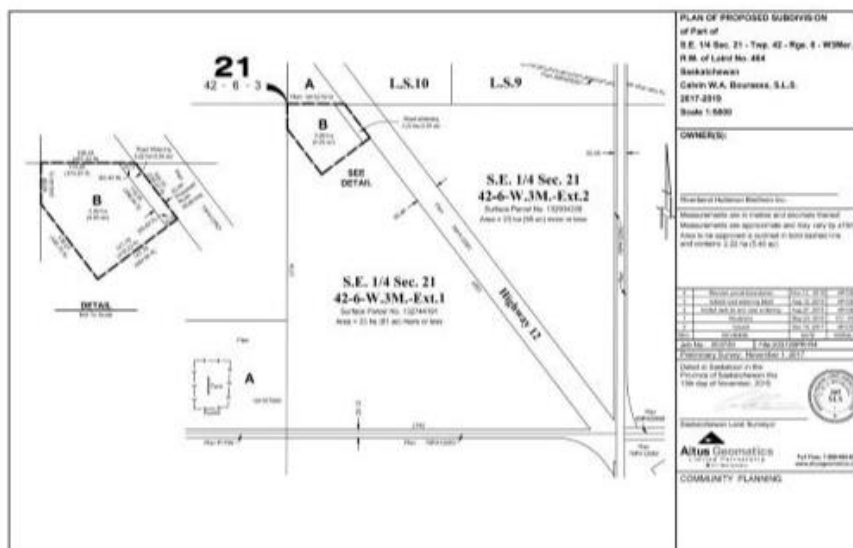
ACCOUNTS FOR APPROVAL

247-12.19 FEHR: That payment of accounts paid with cheque numbers 12189 to 12219; 201988-Man to 201993-Man in the amount of \$142,202.13 and Payroll in the amount of \$12,496.28 for a total of \$154,698.41 has been reviewed and is approved as presented. **CARRIED.**

BYLAW NO. 08-2019 ZONING AMENDMENT

248-12.19 L. WILLEMS: That Bylaw No. 08-2019, being an amendment to Zoning Bylaw No. 6-2008 known as the Zoning Bylaw, be read for the First Reading as follows:

The Zoning Map referred to in Section 5 is amended by rezoning from Agricultural District (AG) to Agricultural Residential District (AR), all of proposed Parcel B and the portion of road widening located with SE ¼ 21-42-06 W3, as shown within the bold-dashed line on the Plan of Proposed Sub-Division prepared by Calvin Bourassa, SLS, of Altus Geomatics Ltd., attached to and forming part of this bylaw as “Schedule A”.



CARRIED.

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COMMITTEES/APPOINTMENTS 2020

249-12.19

BOLDT: That we approve the Committees/Appointments for 2020 as follows:

COUNCIL COMMITTEES FOR 2020

- | | |
|--------------------------------|--|
| a. Budget | Council as a whole |
| b. Finance & Administration | Council as a whole |
| c. Fire Ranger | Councillor of their division, Reeve, Foreman |
| d. Gravel & Clay | Council as a whole |
| e. Human Resources | Council as a whole, Administrator |
| f. Machinery | Council as a whole |
| g. Pub Works | Councillor of their division, Reeve, Foreman |
| h. Road Ban | Reeve, Sheldon Willems |
| i. Roads | Councillor of Division |
| j. Zoning & Development Review | Administrator, Reeve, Luise Willems, Ron Boldt |

BOARD APPOINTMENTS FOR 2020

- | | |
|----------------------------------|---|
| a. NCTPC | Sheldon Willems, Ron Boldt |
| b. OH & S | Sheldon Willems, George Penner, Kenton Janzen,
Gerald Kalbfisch, Brian Balman, Administrator |
| c. Sarilia Community Association | Ken Fehr |
| d. Valley Regional Park | Arnold Neufeldt |
| e. Waste Sites | Ken Fehr – Mennon
Arnold Neufeldt – Waldheim |
| f. Wheatland Regional Library | Lorne Grunau |

APPOINTMENTS FOR 2020

- | | |
|--|--|
| a. Administrator | Bertha Buhler |
| b. Auditor | Grant Thornton Accountants |
| c. Beaver Control | Mark Buller, Nathan Martin, Jesse Nokinsky |
| d. Board of Appeals | Western Municipal Consulting |
| e. Board of Revision | Western Municipal Consulting |
| f. Building Inspector | Wagner Inspections |
| g. Deputy Reeve | Sheldon Willems |
| h. Development of Appeals | Western Municipal Consulting |
| i. Development Officer/Planning | Northbound Planning/Bertha Buhler |
| j. Emergency Measures Co-ordinator | Reeve |
| k. Fire Agreements/ First Responders | Reeve, Luise Willems – Waldheim
Sheldon Willems – Hepburn
Lorne Grunau - Laird |
| l. Parks & Recreation | Arnold Neufeldt – Waldheim
Lorne Grunau – Laird
Sheldon Willems – Hepburn |
| m. Pest Control Officer | Art Thiessen/New assigned Officer (Buddy up for 2020) |
| n. Plant Health Inspector (division 5) | Chelsea Baraniecki |
| o. Pound Keepers | Brian Braun – SE 16-43-05 W3
Jarvis Blushke – SE 23-40-07 W3 |
| p. Stray Animals | Administrator, Reeve as alternate |
| q. Weed Inspector | Marcel Baynton |

CARRIED.

CUSTOM RATES FOR 2020

250-12.19

BOLDT: That we approve the Custom Rates for 2020 as follows:

- | | |
|------------------------------|--|
| a. Skid Steer | \$125.00 per hour |
| b. Skid Steer w/ground shark | \$200.00 per hour |
| c. Grader | \$205.00 per hour |
| d. Tractor & Mower | \$165.00 per hour (min. ½ hour charge) |
| e. Gravel Truck/trailer | \$165.00 per hour |

CARRIED.

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EMPLOYEE WAGES FOR 2020

251-12.19 S. WILLEMS: That effective January 1, 2020 we give an increase of 2.03% wage increase to the following RM Employees:

	<u>2019</u>	<u>2020</u>
Bertha Buhler	\$75,000.00 (salary)	\$76,522.50 (salary)
George Penner	\$69,000.00 (salary)	\$70,400.70 (salary)
Gerald Kalbfleisch	\$28.10 per hour	\$28.67 per hour
Kenton Janzen	\$28.10 per hour	\$28.67 per hour
Kevin Teichroeb	\$27.35 per hour	\$27.91 per hour
David Small	\$25.00 per hour	\$25.51 per hour
Brian Balman	\$21.50 per hour	\$21.94 per hour
Pearl Bergen – in lieu of receiving a wage increase, an Earned Day Off (EDO) every two months. EDO must be earned prior to taking day off and to be used in the current year.		

CARRIED.

CHRISTMAS TURKEYS

252-12.19 L. WILLEMS: That we give each RM Employee a Christmas turkey from Council and to purchase from the Riverbend Hutterite Colony.

CARRIED.

EMPLOYEE YEAR-END BONUS

253-12.19 FEHR: That no year-end bonuses be given out for the 2019 year.

CARRIED.

SICK DAYS

254-12.19 S. WILLEMS: That after reviewing and taking into consideration, being that in the past, the RM had no sick time policies that effective January 1, 2020 no sick days be further paid out to the RM employees. In the event a sick day is required banked time or holiday time can be used in lieu of. If no available time, then the sick day off defaults to a day with no pay.

CARRIED.

MINISTRY OF HIGHWAYS MOWING

255-12.19 S. WILLEMS: That we enter into a Mowing Agreement with Ministry of Highways at a rate of \$56.00 per hectare for 2020.

CARRIED.

MUNICIPAL REVENUE SHARING DECLARATION:

256-12.19 BOLDT: That the Council of the RM of Laird No. 404 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant which includes the following:

1. Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations (to be submitted after audit date of January 21, 2020 by Auditor);
2. In Good Standing with respect to the reporting and remittance of Education Property Taxes;
3. Adoption of a Council Procedures Bylaw;
4. Adoption of an Employee Code of Conduct; and
5. All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met (use only if not all requirements are met); and That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED.

TAX ARREARS 6-MONTH NOTICE

257-12.19 L. WILLEMS: That we authorize TaxErvice under s22(1) of The Tax Enforcement Act on or after December 28, 2019 to commence proceedings to request title with respect to the following described lands:

Roll	47000	BLK/PAR L-PLAN 88S10964 EXT 0	Title No.	143821740
Roll	370970	LOT 9-BLK/PAR 2-PLAN 101898995 EXT 0	Title No.	145853040
Roll	374000	NE 10-40-07-3 EXT 0	Title No.	149058298
Roll	378000	NE 11-40-07-3 EXT 0	Title No.	114102582
Roll	394000	NE 14-40-07-3 EXT 0	Title No.	114102380

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Roll	396000	LSD 7-14-40-07-3 EXT 42	Title No.	114411473
		LSD 8-14-40-07-3 EXT 43		114411495
Roll	399000	SW 14-40-07-3 EXT 0	Title No.	114102346
Roll	412000	LSD 15-23-40-07-3 EXT 41	Title No.	114102177
Roll	413000	LSD 13-23-40-07-3 EXT 39	Title No.	114102155
		LSD 14-23-40-07-3 EXT 40		114102166
Roll	415000	SE 23-40-07-3 EXT 0	Title No.	114102087
Roll	416000	SW 23-40-07-3 EXT 0	Title No.	114102100
Roll	422000	LSD 3-24-40-07-3 EXT 37	Title No.	114411417
		LSD 4-24-40-07-3 EXT 38		114411439
Roll	442000	NW 35-40-07-3 EXT 0	Title No.	127239633
Roll	844000	SW 02-41-07-3 EXT 12	Title No.	139600548
Roll	861000	LSD 2-14-41-07-3 EXT 14	Title No.	138943020
Roll	1238000	SE 36-42-06-3 EXT 0	Title No.	130274692
Roll	1300000	LSD 11-11-43-05-3 EXT 44	Title No.	116436056
		LSD 14-11-43-05-3 EXT 45		116436089
Roll	1301000	LSD 12-11-43-05-3 EXT 40	Title No.	110383714
		LSD 13-11-43-05-3 EXT 41		110383736

CARRIED.

**RECESSED FOR LUNCH AT 12:10P.M.
RECONVENED THE MEETING AT 12:55P.M.**

RACCOON HUNTING WITH COON HOUNDS

258-12.19 L. WILLEMS: That we authorize Sheldon Rempel to hunt with his tracking Coon hounds for the purpose to hunt only racoons with landowner permission.

CARRIED.

SASKTIPS RENEWAL

259-12.19 GRUNAU: That we renew the Sask. Tips membership for 2020 in the amount of \$100.00.

CARRIED.

BYLAW NO. 09-2019 COUNCIL PROCEDURES

260-12.19 FEHR: That Bylaw No. 09-2019, being a Council Procedures Bylaw (reviewed and updated), be read for the First Reading.

CARRIED.

BYLAW NO. 09-2019 COUNCIL PROCEDURES

261-12.19 S. WILLEMS: That Bylaw No. 09-2019, being a Council Procedures Bylaw (reviewed and updated), be read for the Second Reading.

CARRIED.

BYLAW NO. 09-2019 COUNCIL PROCEDURES

262-12.19 L. WILLEMS: That Bylaw No. 09-2019, being a Council Procedures Bylaw (reviewed and updated), be read for the Third Reading.

UNANIMOUSLY CARRIED.

BYLAW NO. 09-2019 COUNCIL PROCEDURES

263-12.19 GRUNAU: That Bylaw No. 09-2019, being a Council Procedures Bylaw (reviewed and updated), be read for the Third Reading and Adopted.

CARRIED.

BYLAW NO. 10-2019 CODE OF ETHICS

264-12.19 NEUFELDT: That Bylaw No. 10-2019, being a Code of Ethics Bylaw (reviewed and updated), be read for the First Reading.

CARRIED.

BYLAW NO. 10-2019 CODE OF ETHICS

265-12.19 KNIPPEL: That Bylaw No. 10-2019, being a Code of Ethics Bylaw (reviewed and updated), be read for the Second Reading

CARRIED.

BYLAW NO. 10-2019 CODE OF ETHICS

266-12.19 FEHR: That Bylaw No. 10-2019, being a Code of Ethics Bylaw (reviewed and updated), be read for the Third Reading.

UNANIMOUSLY CARRIED.

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BYLAW NO. 10-2019 CODE OF ETHICS

267-12.19 **BOLDT:** That Bylaw No. 10-2019, being a Code of Ethics Bylaw (reviewed and updated), read for the Third Reading and Adopted.

CARRIED.

IN-CAMERA SESSION

268-12.19 **FEHR:** That we go into in-camera session at 1:35p.m. to discuss Human Resources.

CARRIED.

OUT-OF-CAMERA

269-12.19 **NEUFELDT:** That we come out of camera at 2:25p.m.

CARRIED.

Foreman's Report was received by Council at 2:30 p.m.

Items Discussed: a. additional 5000 MT rock for crushing – Waldheim Special & Sand

WALDHEIM SPECIALITY ADDITIONAL ROCK

270-12.19 **L. WILLEMS:** That we purchase an additional 5000 MT of rock for future crushing from Waldheim Specialty Sand & Gravel with same contract pricing for January 1, 2020.

CARRIED.

IN-CAMERA SESSION

271-12.19 **BOLDT:** That we go into in-camera session at 2:58p.m. to discussion Human Resources with Foreman Penner.

CARRIED.

OUT-OF-CAMERA

272-12.19 **KNIPPEL:** That we come out of camera at 3:40p.m.

CARRIED.

CORRESPONDENCE

273-12.19 **FEHR:** **Correspondence SARM (FYI)**

a. All correspondence emailed to Council at time received in-office.

CORRESPONDENCE GENERAL (FYI)

a. PCO Workshop in February 2020

CARRIED.

ADJOURNMENT

274-12.19 **FEHR:** That the Council meeting be adjourned at 4:00p.m.

(SEAL)

Reeve

Administrator