

**Rural Municipality of Laird No. 404
Council REGULAR Meeting Minutes
June 11, 2020**

The Minutes of the REGULAR Meeting of the Council of Municipality of Laird No. 404, held in the Council Chambers of the Administration Building, 3025 Central Avenue, Waldheim, SK on Thursday, June 11, 2020.

PRESENT: Reeve: Terry Knippel
Division 1 Ron Boldt
Division 2 Arnold Neufeldt
Division 3 Lorne Grunau
Division 4 Ken Fehr
Division 5 Sheldon Willems
Division 6 Luise Willems
Administrator: Bertha Buhler

DELEGATES: Northbound Planning – Jared – 11:30a.m.

This meeting was held via MEET app to comply with Covid-19 legislation.

Reeve Knippel called the meeting to order at 9:05 a.m.

AGENDA:

105-June-20 **L.WILLEMS:** That the agenda be approved as presented. **CARRIED.**

MINUTES

106-June-20 **GRUNAU:** That the Minutes of the Regular Meeting of Council held on May 07, 2020 be approved as presented. **CARRIED.**

STATEMENT OF FINANCIALS

107-June-20 **GRUNAU:** That the Statement of Financials for the month of May 2020 be approved as presented and are hereto attached to these minutes. **CARRIED.**

ACCOUNTS FOR APPROVAL

108-June-20 **GRUNAU:** That payment of accounts paid with cheque numbers 12399 to 12433; 202037-Man to 202048-Man in the amount of \$181,701.23 and Payroll in the amount of \$22,348.01 a total of \$204,049.24 has been reviewed and is approved as presented. **CARRIED.**

EMAIL FRAUD

109-June-20 **L. WILLEMS:** That we abate all email frauded taxes and send a letter to those Ratepayers affected by email fraud transfers stating the RM has deemed their taxes as “paid” for 2019 tax year.

Recorded Vote requested by Terry Knippel

FOR: Knippel, Fehr, Neufeldt AGAINST: Boldt, S. Willems, L. Willems, Grunau

DEFEATED.

EMAIL FRAUD

110-June-20 **BOLDT:** That we allow payments to be made at Ratepayer’s discretion of amounts paid at a time to those Ratepayers affected by email fraud transfers over a three year period with no interest effective June 11, 2020.

Recorded Vote requested by Terry Knippel

FOR: Boldt, S. Willems, L. Willems, Grunau AGAINST: Knippel, Fehr, Neufeldt

CARRIED.

ASSET MANAGEMENT POLICY 1001

111-June-20 **GRUNAU:** That we adopt the Asset Management Policy 1001 as our policy guidelines for the RM’s assets.

CARRIED.

**Rural Municipality of Laird No. 404
Council REGULAR Meeting Minutes
June 11, 2020**

RISK MANAGEMENT AND RISK MATRIX POLICY 1001-01

112-June-20 **KNIPPEL:** That we adopt the Risk Management and Risk Matrix Policy 1001-01 as our risk management guidelines for the RM.

CARRIED.

RM VISION/MISSION STATEMENTS

112-June-20 **L. WILLEMS:** That we adopt the following Vision and Mission Statements for the RM's Asset Management plan:

Vision Statement: The Rural Municipality of Laird No. 404 is agriculturally based and supports the growth of economics with a continuous thriving Community in which governance, ecological and quality of life matters.

Mission Statement: To provide cost-effective governance, infrastructure and services that reflect the balance of priorities while preserving, protecting and enhancing quality of life with the Municipality. Agricultural heritage and economic development will service as legacy for future generations of those who choose to work, live, play and visit our Community.

CARRIED.

RM BASE MAP

113-June-20 **S. WILLEMS:** That we adopt the RM's Asset Management map as our Base Map and will be used as a living document in asset management.



CARRIED.

ASSET MANAGMENET FCM GRANT \$50,000

114-June-20 **FEHR:** Be it resolved that Council directs Administration Staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Asset Management. Be it therefore resolved that the RM of Laird No. 404 commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Asset Management Program to advance our asset management program:

1. Asset Management Assessment;
2. Asset Management policies, planning and strategies; and
3. Training and Organizational Development.

Be it further resolved that the RM of Laird No. 404 commits \$12,500.00 from its budget toward the costs of this initiative.

CARRIED.

Delegate Jared with Northbound Planning provided an update of developments on the following:
Hyljon Dairies – ILO – Discretionary Use
Ness – Development Permit
Willems – Development Permit – Re-zoning.

**Rural Municipality of Laird No. 404
Council REGULAR Meeting Minutes
June 11, 2020**

- 115-June-20** **HYLJON ILO DEVELOPMENT PERMIT**
L. WILLEMS: That we table the Hyljon ILO Development Permit discretionary use until such time the RM receives the Ministry of Ag permit documentation for Council's review.
CARRIED.
- 116-June-20** **BYLAW 04-2020 ZONING AMENDMENT (WILLEMS)**
BOLDT: That Bylaw No. 04-2020, being an amendment to Bylaw No. 6-2008 known as the Zoning Bylaw, be read for the First Reading.
CARRIED.
- RECESSED FOR LUNCH AT 12:40P.M.
RECONVENED AT 1:20P.M.**
- 117-June-20** **RM SHOP FENCING**
NEUFELDT: That we hire Nordic Fencing for build of chain-link fencing and purchase fencing from Nordic Fencing for the RM Shop property on 105 Second Street North, Waldheim, SK in the amount of \$35,000.00 as quoted April 2, 2020.
CARRIED.
- 118-June-20** **SECURITY CAMERAS**
GRUNAU: That we purchase security cameras for the RM Shop property.
CARRIED.
- 119-June-20** **GAS TAX FUND PROJECTS**
GRUNAU: That we allocate the unused Gas Tax Funds from 2018-2019 in the amount of \$101,200.33 to the Carman Grid of one-mile clay capping as our project on Township Road 430 between Range Road 3061 and 3060. Furthermore, costs exceeding unused amount of \$101,200.23 to then allocate funds from 2019-2024 Gas Tax funds.
CARRIED.
- 120-June-20** **RM SHOP COUNTER-OFFER**
NEUFELDT: That we accept the offer from the Town of Waldheim in the amount of \$210,000.00 and pay a flat real-estate fee of \$5000.00.
CARRIED.
- RBC financing for the RM tabled till July 2020 Council meeting. Confirmation for deadline of acceptance of loan to be confirmed by RBC.**
- 121-June-20** **SARILIA DOG ATTACK**
KNIPPEL: That we approve SARM legal department to further investigate and pursue legal action on the dog attack between dog owners Brown and Donaldson at Sarilia Estates.
CARRIED.
- 122-June-20** **MEEP GRANT APPLICATION**
FEHR: That we enter into an agreement between Municipal Economic Enhancement Program 2020 (MEEP) and the RM of Laird No. 404 with an allocated amount of \$199,351.00 and to be submitted by July 17, 2020.
CARRIED.
- 123-June-20** **MEEP PROJECTS**
L. WILLEMS: That we approve the Project Plan B for the MEEP Grant for the following projects:
1. Replacement of Culverts throughout the Municipality;
 2. Purchase of gravel; and
 3. Mowers.
- CARRIED.**
- 124-June-20** **FIBRE OPTICS**
BOLDT: That we upgrade the RM Office internet service from Sasktel 25 Mbsp down to Redbird 100 Mbps down and 20 Mbps up in the amount of a monthly fee of \$99.00.
CARRIED.
- 125-June-20** **AG HEALTH & SAFETY MEMBERSHIP**
S. WILLEMS: That we renew the Ag Health & Safety Membership for 2020 in the amount of \$752.00.
CARRIED.

**Rural Municipality of Laird No. 404
Council REGULAR Meeting Minutes
June 11, 2020**

EMPLOYEE PERSONAL CELL PHONE USAGE

126-June-20 **BOLDT:** That we reimburse all RM employees' personal cell phone usage for RM use at \$30.00 per year for 2019 and 2020. (Kenton Janzen, Kevin Teichroeb, Gerald Kalbfleisch, Brent Penner, Pearl Bergen). Employees must have been employed in year to qualify.
CARRIED.

SAMA PRIMARY AUDIT REPORT

127-June-20 **FEHR:** That we have received the SAMA Primary Audit Report for 2020 with a range compliance of 1.00 and can now be filed.
CARRIED.

TRAFFIC COUNT 2020

128-June-20 **GRUNAU:** That we approve the Traffic Count 2020 for the RM from Ministry of Highways Traffic Count Program.



CARRIED.

CORRESPONDENCE

129-June-20 **FEHR:** Correspondence SARM (FYI)
a. All correspondence emailed to Council at time received in-office.

CORRESPONDENCE GENERAL (FYI)

- a. Foreman's written report
- b. Channel Clearing grant
- c. Agricultural Health
- d. NCTPC Newsletter

CARRIED.

ADJOURNMENT

130-June-20 **FEHR:** That the Council meeting be adjourned at 3:02p.m.

Reeve/Deputy Reeve

(SEAL)

Administrator