

**Rural Municipality of Laird No. 404
Council SPECIAL Meeting Minutes
November 25, 2020**

The Minutes of the SPECIAL Meeting of the Council of Municipality of Laird No. 404, held in the Council Chambers of the Golden Age Centre, 422 Main Street Hepburn, SK on Thursday, November 26, 2020.

PRESENT:

Reeve:	Sheldon Willems
Division 1	Ron Boldt
Division 2	Arnold Neufeldt
Division 3	Lorne Grunau
Division 4	Ken Fehr
Division 5	VACANT
Division 6	Luise Willems
Administrator:	Bertha Buhler

Councillor Ken Fehr was nominated to Chair the meeting, in Reeve Willems' absence. Councillor Ken Fehr accepted the nomination and called the meeting to order at 9:18a.m.

AGENDA:

228-Nov-20 **L. WILLEMS:** That the agenda be approved as presented with the following additions added:
a. RM Office/Waste Site Christmas hours; and
b. RM Office lighting updated to LED lights. **CARRIED.**

Council discussed a drafted proposal of wages for 2021 and will be addressed with the RM Employees and Council to review again at a later Council meeting date.

SARM BUILDING VALUATION PROJECT APPRAISAL

229-Nov-20 **L. WILLEMS:** That we have reviewed the SARM Building Valuation Project Appraisal performed on August 12, 2020 by B. R. Gaffney & Associates and approve the appraisal values. **CARRIED.**

SARILIA BROWN ATTACK

230-Nov-20 **FEHR:** That we direct SARM Legal Department to proceed advising the owners of the dogs that attacked, voluntarily muzzling and leashing their dogs at all times when on public property. **CARRIED.**

DOG BYLAW

231-Nov-20 **FEHR:** That we direct Administration to draft a current Dog Bylaw for the RM at their earliest available time and to present to Council for review. **CARRIED.**

Reeve Willems arrived at the meeting at 9:38a.m.

SCHULTZ/WATER SECURITY AGENCY ASSISTANCE

232-Nov-20 **GRUNAU:** That we acknowledge the letter of request made by Reg Schultz to Water Security Agency for assistance on NE 10-40-06 W3 drainage plan, and furthermore, the RM will assist, if required, upon Water Security Agency's recommendation(s). **CARRIED.**

JOHNSON DEALERSHIP SUPPORT LETTER

233-Nov-20 **BOLDT:** That we support Maverick Service & Repair in obtaining a Dealership license to operate fixing of a few vehicles to sell in assisting and maintaining employment for his employee(s) in the slow season and assisting clientele with the sale of their private vehicles. **CARRIED.**

WINTER WEIGHTS 2020-2021 SEASON

234-Nov-20 **GRUNAU:** That we follow Ministry of Highways and Infrastructure winter weight Orders, and furthermore, to be reviewed at February 2021 Council meeting for reconsideration. **CARRIED.**

DEPUTY REEVE APPOINTMENT

235-Nov-20 **BOLDT:** That we appoint Ken Fehr as Deputy Reeve. **CARRIED.**

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236-Nov-20 **UNPAID TAXES 2020 LISTING**
NEUFELDT: That the 2020 Unpaid Taxes listing has been received and acknowledged by Council.

CARRIED.

237-Nov-20 **COMMITTEES/APPOINTMENTS FOR 2021**
L. WILLEMS: That we approve the Committees/Appointments for 2021 as follows:

COUNCIL COMMITTEES FOR 2020

- | | |
|--------------------------------|--|
| a. Budget | Council as a whole |
| b. Finance & Administration | Council as a whole |
| c. Fire Ranger | Councillor of their division, Reeve, Foreman |
| d. Gravel & Clay | Council as a whole |
| e. Human Resources | Council as a whole, Administrator |
| f. Machinery | Council as a whole |
| g. Pub Works | Councillor of their division, Reeve, Foreman |
| h. Road Ban | Reeve, Ron Boldt |
| i. Roads | Councillor of Division |
| j. Zoning & Development Review | Administrator, Reeve, Luise Willems, Ron Boldt |

BOARD APPOINTMENTS FOR 2021

- | | |
|----------------------------------|--|
| a. NCTPC | Sheldon Willems, Ron Boldt |
| b. OH & S | Luise Willems, George Penner, Kenton Janzen, Gerald Kalbfisch, Brian Balman, Administrator |
| c. Sarilia Community Association | Ken Fehr |
| d. Valley Regional Park | Arnold Neufeldt |
| e. Waste Sites | Ken Fehr – Mennon
Arnold Neufeldt – Waldheim |
| f. Wheatland Regional Library | Lorne Grunau |

APPOINTMENTS FOR 2021

- | | |
|--|---|
| a. Administrator | Bertha Buhler |
| b. Auditor | Grant Thornton Accountants |
| c. Beaver Control | Mark Buller, Nathan Martin, Jesse Nokinsky |
| d. Board of Appeals | Western Municipal Consulting |
| e. Board of Revision | Western Municipal Consulting |
| f. Building Inspector | Wagner Inspections |
| g. Development of Appeals | Western Municipal Consulting |
| h. Development Officer/Planning | Northbound Planning/Bertha Buhler |
| i. Emergency Measures Co-ordinator | Reeve |
| j. Fire Agreements/ First Responders | Reeve, Luise Willems – Waldheim
Ken Fehr – Hepburn
Lorne Grunau - Laird |
| k. Parks & Recreation | Arnold Neufeldt – Waldheim
Lorne Grunau – Laird
Sheldon Willems – Hepburn |
| l. Pest Control Officer | Art Thiessen |
| m. Plant Health Inspector (division 5) | Chelsea Baraniecki |
| n. Pound Keepers | Brian Braun – SE 16-43-05 W3
Jarvis Blushke – SE 23-40-07 W3 |
| o. Stray Animals | Administrator, Reeve as alternate |
| p. Weed Inspector | Marcel Baynton |

CARRIED.

238-Nov-20 **CUSTOM RATES FOR 2021**
L. WILLEMS: That we set the Custom Rates for 2021 as follows:

- | | |
|------------------------------|--|
| a. Skid Steer | \$125.00 per hour |
| b. Skid Steer w/ground shark | \$200.00 per hour |
| c. Grader | \$205.00 per hour |
| d. Tractor & Mower | \$165.00 per hour (min. ½ hour charge) |
| e. Gravel Truck/trailer | \$165,99 per hour |

CARRIED.

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- 239-Nov-20** **MUNICIPAL REVENUE SHARING DECLARATION 2021**
FEHR: That the Council of the RM of Laird No. 404 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant which includes the following:
1. Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations (to be submitted after audit date of January 28, 2021 by Auditor);
 2. In Good Standing with respect to the reporting and remittance of Education Property Taxes;
 3. Adoption of a Council Procedures Bylaw;
 4. Adoption of an Employee Code of Conduct; and
 5. All members of council have filed and annually updated their Public Disclosure Statements, as required; and
- That we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met (use only if not all requirements are met); and That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.
- CARRIED.**
- 240-Nov-20** **SARILIA ESTATES – CUSTOM SANDING**
FEHR: That in the future, we supply Sarilia Estates with one load of sand per winter season for Sarilia residences’ personal use.
- CARRIED.**
- 241-Nov-20** **CHRISTMAS HOURS OFFICE & WASTE SITE**
NEUFELDT: That we set the RM Office Christmas Hours as follows:
- | | |
|---------------|-----------------------|
| December 24 - | Closed at Noon; |
| December 25 - | Closed; |
| December 28 - | Closed; |
| December 31 - | Closed at 3:00p.m. |
| January 1 - | Closed; |
| January 4 - | Regular hours resume. |
- Furthermore, Waste Site Christmas Hours as follows:
- | | |
|---------------|---------|
| December 26 - | Closed. |
|---------------|---------|
- CARRIED.**
- 242-Nov-20** **RM OFFICE LIGHTING**
BOLDT: That we hire KK Electric Ltd. to replace all RM office lighting to LED lighting.
- CARRIED.**
- 243-Nov-20** **SARM PSIP INSURANCE 2021**
FEHR: That we renew the Property Self-Insurance Plan for 2021 as presented and to maintain to current as required.
- CARRIED.**
- 244-Nov-20** **SARM LSIP INSURANCE 2021**
S. WILLEMS: That we renew the Liability Self-Insurance Plan for 2021 as presented by SARM.
- CARRIED.**
- 245-Nov-20** **SARM EXCESS LIABILITY 2021**
S. WILLEMS: That we renew Excess Liability Insurance Coverage at \$3,000,000.00 for 2021.
- CARRIED.**
- 246-Nov-20** **SARM FIDELITY BOND 2021**
NEUFELDT: That we renew the Fidelity Bond Insurance for \$50,000 Fidelity Coverage and \$25,000.00 for Money & Securities Coverage for 2021.
- CARRIED.**
- 247-Nov-20** **ADJOURNMENT**
FEHR: That the Council meeting be adjourned at 11:44a.m.

Reeve/Deputy Reeve

(SEAL)

Administrator