

**Rural Municipality of Laird No. 404
Council REGULAR Meeting Minutes
February 11, 2021**

The Minutes of the REGULAR Meeting of the Council of Municipality of Laird No. 404, held in the Council Chambers of the Golden Age Centre, 422 Main Street Hepburn, SK on Thursday, February 11, 2021.

PRESENT: Reeve: Sheldon Willems
Division 1 Ron Boldt
Division 2 Arnold Neufeldt
Division 3 Lorne Grunau
Division 4 Ken Fehr
Division 6 Luise Willems
Administrator: Bertha Buhler

ABSENT: Division 5 Trent Ebach

DELEGATES: Northbound Planning – Jared – 01:00p.m.
Public Hearing – 1:30p.m.
Employee Reviews 10:30a.m.-12:00p.m.

Reeve Willems called the meeting to order at 9:06a.m.

AGENDA:

034.Feb.21 GRUNAU: That the agenda be approved as presented. **CARRIED.**

MINUTES

035.Feb.21 NEUFELDT: That the Minutes of the Regular Meeting of Council held on January 14, 2021 be approved as presented. **CARRIED.**

MINUTES

036.Feb.21 FEHR: That the Minutes of the Special Meeting of Council held on February 04, 2021 be approved as presented. **CARRIED.**

STATEMENT OF FINANCIALS

037.Feb.21 FEHR: That the Statement of Financials for the month of January 2021 be approved as presented and are hereto attached to these minutes. **CARRIED.**

ACCOUNTS FOR APPROVAL

038.Feb.21 BOLDT: That payment of accounts paid with cheque numbers 12677 to 12721; 2020109-Man to 2021005-2021015 in the amount of \$176,507.14 and Payroll in the amount of \$19,708.91 for a total of \$196,216.05 has been reviewed and is approved as presented. **CARRIED.**

BY-ELECTION DIVISION 5 RESULTS

039.Feb.21 L. WILLEMS: That the election results in Division 5 by-election are s as follows:
Trent Ebach 31 votes
Salton Willems 15 votes
46 voters in attendance. **CARRIED.**

ASSET MANAGEMENT POLICIES AMENDMENT

040.Feb.21 GRUNAU: That we amend and adopt the following Asset Management policies effective November 2, 2020:
Terms of Reference;
Policy No. 100 - Asset Management Vision, Mission Statement and Objectives;
Policy No. 1001 - Asset Management Policy;
Policy No. 1001-02 - Asset Management – Risk Based Management Policy;
Policy No. 1002 - Asset Management – Levels of Service (LoS);
Policy No. 1003 - Appointment of the Asset Management Committee (AMC);
Policy No. 1003-01 - Asset Management Champion Appointment.

Furthermore, to rescind all previous resolutions pertaining to the above listed. **CARRIED.**

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SALE OF SARILIA LOT 15, BLK 2 LAURIER CRESCENT

041.Feb.21 FEHR: That we contact Sarilia Estate's Realtor with ReMax and prepare the sale of Lot 15, Block 2 Laurier Crescent, Sarilia Estates for Spring listing. Contract to be reviewed by Council at earliest Council meeting for approval.

CARRIED.

RM CAPITAL PURCHASE

042.Feb.21 BOLDT: That we purchase from Ken Sargent GMC Buick Ltd. a Sierra 3500HD 4WD Crew Cab 2020 TK31043 in the amount of \$56,495.51 and purchase from Flaman Sales a truck deck in the amount of \$4,400.00.

CARRIED.

Employee Reviews from 10:30a.m. – 12:00p.m.

Brian Balman Kenton Janzen Gerald Kalbfleisch
Kevin Teichroeb Brent Penner

RECESSED FOR LUNCH AT 12:12P.M.

RECONVENED AT 1:15P.M.

Delegate Jared Stephenson of Northbound Planning reporting was received at 01:01p.m.-2:16p.m.

Items addressed were the following:

1. Star Quality Homes – drainage;
2. McGill's Dev/Bldg permitting in Sarilia;
3. Fehr Sub-division;
4. Hyljon Dairies – ILO; and
5. Peters/Wiebe Sub-division.

PUBLIC HEARING

043.Feb.21 FEHR: That we open up the Public Hearing at 1:30p.m.

CARRIED.

PUBLIC HEARING FROM 1:30P.M. – 1:45P.M. FOR ZONING BYLAW NO. 01-2021 AMENDMENT.

No discretionary letter responses were received.

PUBLIC HEARING

044.Feb.21 BOLDT: That we close the Public Hearing at 1:45p.m.

CARRIED.

PETERS/WIEBE SUBDIVISION

045.Feb.21 BOLDT: That Council supports the proposed subdivision (R0013-21S) subject to the approval of Bylaw 02-2021, which would allow for the re-orientation of existing parcel boundaries to provide legal and physical access in accordance with the proposed new content item 1.6.2 i) in the A-Agricultural District. Upon approval of Bylaw 02-2021, the proposed subdivision would comply with the Agricultural policies of the Official Community Plan and the relevant regulations of the A-Agricultural District in the Zoning Bylaw. Future development of the new sites will be reviewed in accordance with the Zoning Bylaw. No servicing agreement is required. Council has no further concerns or requirements.

CARRIED.

SECOND READING BYLAW NO. 01-2021 ZB AMENDMENT

046.Feb.21 FEHR: That Bylaw No. 01-2021, being a Zoning Bylaw No. 06-2008 amendment, be read for the Second Reading.

CARRIED.

THIRD READING BYLAW NO. 01-2021 ZB AMENDMENT

047.Feb.21 S. WILLEMS: That Bylaw No. 01-2021, being a Zoning Bylaw No. 06-2008 amendment, be read for the Third Reading and adopted.

CARRIED.

BYLAW 02-2021 AMENDMENT COST SHARING

048.Feb.21 GRUNAU: That the costs incurred with advertising and Zoning Bylaw amendment application fees be divided between applicants Fehr, Peters, Driedger, Pioneer Meats and the RM.

CARRIED.

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FIRST READING BYLAW NO. 02-2021 ZB AMENDMENT

049.Feb.21 GRUNAU: That Bylaw No. 02-2021, being a Zoning Bylaw No. 06-2008 amendment, be read for the First Reading.

CARRIED.

KEN FEHR DECLARED CONFLICT OF INTEREST AND LEFT CHAMBERS AT 1:50P.M.

FEHR SUB-DIVISION

050.Feb.21 NEUFELDT: That Council supports the proposed subdivision (R0586-20S) subject to the approval of Bylaw 02-2021, which would rezone the subject land to the AR – Agricultural Residential District, and that the larger than prescribed 4.05 ha site would comply with the proposed new content item 1.6.2 for the AR District. Upon approval of Bylaw 02-2021, the proposed subdivision would comply with the Single Parcel Country Residential policies of the Official Community Plan (3.15) and the intended AR Zoning District. Future development of the new site will be reviewed in accordance with the Zoning Bylaw. It is noted that the existing approach serving the proposed site does not directly abut the proposed parcel; Council will favorably consider the establishment of a new approach at the time of development in accordance with its road approach construction policy. No servicing agreement is required. Council has no further concerns or requirements.

CARRIED.

KEN FEHR RETURNED TO CHAMBERS AT 2:08P.M.

RMAA MEMBERSHIP 2021

051.Feb.21 L. WILLEMS: That we renew the Rural Municipalities Administrators Association fee for 2021 in the amount of \$400.00.

CARRIED.

FIRST READING BYLAW NO. 03-2021 ASSESSMENT APPEALS

052.Feb.21 BOLDT: That Bylaw No. 03-2021, being an Assessment Appeals Bylaw, be read for the First Reading.

CARRIED.

SECOND READING BYLAW NO. 03-2021 ASSESSMENT APPEALS

053.Feb.21 L. WILLEMS: That Bylaw No. 03-2021, being an Assessment Appeals Bylaw, be read for the Second Reading.

CARRIED.

THIRD READING BYLAW NO. 03-2021 ASSESSMENT APPEALS

054.Feb.21 FEHR: That Bylaw No. 03-2021, being an Assessment Appeals Bylaw, be read for the Third Reading.

UNANIMOUSLY CARRIED.

ADOPTED BYLAW NO. 03-2021 ASSESSMENT APPEALS

055.Feb.21 GRUNAU: That Bylaw No. 03-2021, being an Assessment Appeals Bylaw, be read for the Third Reading and Adopted.

CARRIED.

Dog bylaw tabled till March 2021 regular council meeting.

BALMAN COVID-19 SEVERENCE PAY

056.Feb.21 S. WILLEMS: That we pay Brian Balman for two days of missed work while waiting for Covid-19 test results prior to returning to work (16 hours).

CARRIED.

EMPLOYEES WAGES 2021

057.Feb.21 FEHR: That the RM Employees wages for 2021 are as follows:

Pearl Bergen	(4 personal days + \$0.25/hr.)	\$27.25/hr.
Kenton Janzen	(4 personal days + \$0.25/hr.)	\$28.92/hr.
Gerald Kalbfleisch	(4 personal days + \$0.25/hr.)	\$28.92/hr.
Kevin Teichroeb	(4 personal days + \$0.25/hr.)	\$28.16/hr.
Brent Penner	(4 personal days + \$0.25/hr.)	\$26.25/hr.
Brian Balman	(increase \$0.50/hr.)	\$22.44/hr.

Personal days

****Office Staff - (one personal day earned for every 3 months worked up to 4 days annually)**

****Pub Works Staff - (one personal day earned for every 500 hrs. worked up to 4 days annually).**

CARRIED.

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FOREMAN'S 2021 SALARY

058.Feb.21 NEUFELDT: That we increase George Penner's salary to \$72,160.44 (increase of 2.5%) for 2021.

CARRIED.

SASK. LOTTERIES GRANT 2022

059.Feb.21 BOLDT: That we approve the Sask. Lotteries Grant for 2022 to be disbursed per capita as follows:

- | | |
|---------------------|------------------------------------------------|
| 1. Village of Laird | \$2,540.00 |
| 2. Town of Hepburn | \$3,340.00 |
| 3. Town of Waldheim | \$2,927.00 for a total of \$8,807.00 for 2022. |

CARRIED.

UNIT HEATERS PURCHASE

060.Feb.21 FEHR: That we purchase two Lennox LF 25–150-unit heaters (150,000 BTU) from KC Plumbing in the amount of \$9,090.00 as per quote.

CARRIED.

CORRESPONDENCE

061.Feb.21 FEHR: **Correspondence SARM (FYI)**

- a. Weed Management Plan 2021
- b. All other correspondence emailed to Council at time received in-office.

Correspondence General (FYI)

- a. RCMP 3rd quarter report (Oct-Dec 2020)
- b. Highway 12 Project Report.
- c. Town of Waldheim Fire & Rescue Statement of Financials 2020
- d. KC Plumbing quote
- e. Foreman's Report
- f. NCTPC February
- g. VRP 2020 Statement of Financials.

CARRIED.

062.Feb.21 FEHR: That the Council meeting be adjourned at 3:55p.m.

Reeve/Deputy Reeve

(SEAL)

Administrator