

**Rural Municipality of Laird No. 404
Council REGULAR Meeting Minutes
January 14, 2021**

The Minutes of the REGULAR Meeting of the Council of Municipality of Laird No. 404, held in the Council Chambers of the Golden Age Centre, 422 Main Street Hepburn, SK on Thursday, January 14, 2021.

PRESENT: Reeve: Sheldon Willems
Division 1 Ron Boldt
Division 2 Arnold Neufeldt
Division 3 Lorne Grunau
Division 4 Ken Fehr
Division 5 Trent Ebach
Division 6 Luise Willems
Administrator: Bertha Buhler

DELEGATES: Northbound Planning – Jared – 01:00p.m.
Public Hearing – 1:30p.m.

**SIGNING OF OATH OF OFFICE FOR DIVISION 5.
PUBLIC DISCLOSURE STATEMENT SIGNED FOR DIVISION 5.**

Reeve Willems called the meeting to order at 9:01a.m.

AGENDA:

001.Jan.21 **FEHR:** That the agenda be approved as presented. **CARRIED.**

MINUTES

002.Jan.21 **L. WILLEMS:** That the Minutes of the Regular Meeting of Council held on December 10, 2020 be approved as presented. **CARRIED.**

STATEMENT OF FINANCIALS

003.Jan.21 **GRUNAU:** That the Statement of Financials for the month of December 2020 be approved as presented and are hereto attached to these minutes. **CARRIED.**

ACCOUNTS FOR APPROVAL

004.Jan.21 **EBACH:** That payment of accounts paid with cheque numbers 12642 to 12676; 2020109-Man to 2020117-Man; 2021001-Man to 2021004-Man in the amount of \$339,788.16 and Payroll in the amount of \$20,900.36 a total of \$360,688.52 has been reviewed and is approved as presented. **CARRIED.**

SARILIA DOG ATTACK AGREEMENT

005.Jan.21 **FEHR:** That we enter into an Agreement to Place Restrictions on Animals with Carissa Donaldson and Joe Olesko (“The Owners”) and furthermore, any future costs relating to the Agreement, be paid by the Owners. **CARRIED.**

RM SHOP EMPLOYEES HOURS POLICY

006.Jan.21 **GRUNAU:** That effective April 1, 2021, the Shop Employees Hours Policy is as follows:
1. All employees paid hourly are Seasonal employees;
2. all hours worked paid out each pay period;
3. vacation and statutory paid each pay period;
4. employees will be laid off in the Fall and hired back to work in the Spring;
5. employees will be on call-back-to-work as needed;
6. Pension be paid on hours worked (in the event of laid-off, one day per two weeks of work - requirement of MEPP);
7. Extended Health and Dental Employee portion – be deducted between the months of May 1 – October 31 for the entire year benefit usage. **CARRIED.**

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007.Jan.21 ADMINISTRATOR 2021 SALARY
NEUFELDT: That the Administrator’s salary for 2021 be \$78,435.56, as suggested by the SARM and RMAA Board of a 2.5% increase.

UNANIMOUSLY CARRIED.

008.Jan.21 TAX ENFORCEMENT PROCEEDINGS:
L. WILLEMS: *THAT TAXervice be authorized under s22(1) of The Tax Enforcement Act on or after January 25, 2021 to commence proceedings to request title with respect to the following described lands:*

Roll	65200	BLK/PAR D-PLAN 62S02679 EXT 2	Title No.	147203962
Roll	253100	BLK/PAR A-PLAN 102068513 EXT 0	Title No.	141826844
Roll	359000	BLK/PAR B-PLAN 101724038 EXT 165	Title No.	140195493
		BLK/PAR C-PLAN 101724038 EXT 166	Title No.	140195459
Roll	677100	BLK/PAR A-PLAN 96PA14880 EXT 1	Title No.	128461372
Roll	763100	BLK/PAR B-PLAN 101926289 EXT 0	Title No.	135114533
Roll	942000	BLK/PAR FF-PLAN 83PA21641 EXT 1	Title No.	146973819

CARRIED.

009.Jan.21 MUNISOFT PUBWORKS UPGRADE
FEHR: That we upgrade the current Pub Works 3150 to Pub Works Standard Program version from MuniSoft in the amount of \$3000.00.

CARRIED.

010.Jan.21 WCB CERTIFICATE OF ACHEVEMENT
L. WILLEMS: That we have received and acknowledge the WCB Certificate of Achievement and the Firm Rate of \$1.20 per \$100 of assessable payroll for 2021.

CARRIED.

011.Jan.21 UNPAID TAXES
BOLDT: That Stephen Schultz’s Development Permit from 2017 outstanding amount of \$4,375.00 be registered to title.

CARRIED.

012.Jan.21 PCO APPOINTMENTS FOR CLUBROOT SURVEY
NEUFELDT: That we appoint all six PCO divisions for the Clubroot Survey in 2021.

CARRIED.

013.Jan.21 SARM BROADBAND SUPPORT LETTER
GRUNAU: That we support and submit a copy of the SARM Broadband Support letter dated February 19, 2021.

CARRIED.

014.Jan.21 HUDSON BAY ROUTE MEMBERSHIP
FEHR: That we renew the Hudson Bay Route Association membership fee for 2021 in the amount of \$300.00.

CARRIED.

FOREMAN’S WRITTEN/VERBAL REPORT received at 11:00A.M. – 12:06P.M.

RECESSED FOR LUNCH AT 12:07P.M.

RECONVENED AT 1:00P.M.

Delegate Jared Stephenson of Northbound Planning reporting was received at 01:01p.m.- 2:25p.m. Items addressed were the following:

1. Star Quality Homes Hydro plan review - pending;
2. Pioneer Meats Development permit;
3. Ryan’s Development/Building Permit – Bylaw adopted;
4. Parkside School – Heritage Site update;
5. Silver Willows – granny suite;
6. MacDougall/McGill/Tremblay Dev/Bldg permitting in Sarilia;
7. Fehr Development permit; and
8. Sarilia moratorium removed upon bylaw approved by Ministry.

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- 015.Jan.21** PARKER SCHOOL SITE
NEUFELDT: That we authorize Northbound Planning and the Administrator to begin the process of designating Parker School site as a Heritage Site and all costs incurred to be paid by the Developer.

CARRIED.
- 016.Jan.21** SARILIA ESTATES DEVELOPMENT MORATORIUM
L. WILLEMS: That the moratorium for Sarilia Estates on building permits be removed pending the Ministry's approval of Bylaw No. 06-2020, being a Zoning Bylaw amendment.

CARRIED.
- 017.Jan.21** FIRST READING BYLAW NO. 01-2021 ZB AMENDMENT
GRUNAU: That Bylaw No. 01-2021, being a Zoning Bylaw No. 06-2008 amendment, be read for the First Reading.

CARRIED.
- 018.Jan.21** PUBLIC NOTICE BYLAW NO. 01-2021
BOLDT: That we approve Northbound Planning and RM Administration to proceed with the Public notice process for Bylaw No. 01-2021.

CARRIED.
- PUBLIC HEARING FROM 1:30P.M. – 1:45P.M. FOR ZONING BYLAW NO. 07-2020 AMENDMENT.
No discretionary letter responses were received.**
- 019.Jan.21** SECOND READING BYLAW NO. 07-2020
L. WILLEMS: That Bylaw No. 07-2020, being an amendment bylaw to Zoning Bylaw No. 06-2008, be read for the Second Reading.

CARRIED.
- 020.Jan.21** THIRD READING BYLAW NO. 07-2020
FEHR: That Bylaw No. 07-2020, being an amendment bylaw to Zoning Bylaw No. 06-2008, be read for the Third Reading and Adopted.

CARRIED.
- KEN FEHR DECLARED CONFLICT OF INTEREST AND LEFT COUNCIL CHAMBERS AT 2:05P.M.**
- 021.Jan.21** DRAFTING BYLAW NO. 02-2021
S. WILLEMS: That Northbound Planning and Administrator proceed with drafting Bylaw No. 02-2021, being an amendment to Zoning Bylaw No. 06-2008 in the Agriculture Residential farm yard site size.

CARRIED.
- 022.Jan.21** EXPENSES TO BYLAW NO. 02-2021 AMENDMENT
GRUNAU: That costs incurred to amending Bylaw No. 02-2021, be split 50/50 between the RM and Applicant.

CARRIED.
- JARED STEPHANSON LEFT THE MEETING AT 2:40P.M.
KEN FEHR RETURNED TO COUNCIL CHAMBERS AT 2:42P.M.**
- 023.Jan.21** AGRICULTURAL BUILDINGS PERMITTING
EBACH: That any agricultural building development permit be charged at a fee of \$50.00.

CARRIED.
- 024.Jan.21** PRIMARY WEIGHT PERMITS
S. WILLEMS: That all primary weight trucking related to RM landowners for agricultural use be exempt from permitting.

CARRIED.
- 025.Jan.21** ASSET MANAGEMENT-FCM TRAINING DATES
S. WILLEMS: That we set the following dates for asset management training with Northbound Planning as follows:
 1. January 21, 2021;
 2. February 18, 2021;
 3. March 18, 2021; and
 4. April 25, 2021.Furthermore, all times are from 9:00a.m. – 4:00p.m.

CARRIED.

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COUNCIL INDEMNITY FOR 2021

026.Jan.21 BOLDT: That Council remuneration be set, with no changes, for 2021 as follows:

Councillors:

Mileage	\$0.50/km
Regular meetings/Conventions	\$260.00/mtg or/day
Committee meetings	\$130.00/mtg
Stipend	\$130.00/month

Deputy Reeve:

Mileage	\$0.50/km
Regular meetings/Conventions	\$290.00/mtg or/day
Committee meetings	\$130.00/mtg
Stipend	\$130.00/month

Reeve:

Mileage	\$0.50/km
Regular meetings/Conventions	\$315.00/mtg or/day
Committee meetings	\$130.00/mtg
Stipend	\$130.00/month.

CARRIED.

COUNCIL MEETING DATES FOR 2021

027.Jan.21 FEHR: That the Regular meeting dates of Council be set for 2021 as follows:

January 14, 2021		April 8, 2021		July 8, 2021		October 14, 2021
February 11, 2021		May 13, 2021		August 12, 2021		November 10, 2021
March 11, 2021		June 10, 2021		September 9, 2021		December 9, 2021

CARRIED.

BUDGET MEETING DATE/EMPLOYEE REVIEW

028.Jan.21 L. WILLEMS: That we set the Budget meeting and Employee Reviews date for Thursday, February 04, 2021 (Budget meeting at 9:00a.m. and Employee Reviews starting at 1:00p.m.).

CARRIED.

CORRESPONDENCE

029.Jan.21 L. WILLEMS: Correspondence SARM (FYI)

- a. Legal Services 2021
- b. Membership 2021
- c. All other correspondence emailed to Council at time received in-office.

Correspondence General (FYI)

- a. DionCo blade pricing
- b. Triod blade pricing
- c. NCTPC update
- d. Employee Parking in RM Public shop – SARM insurance response
- e. Clubroot Survey Map
- f. SaskPower Road Construction Plan 2021.

CARRIED.

ADJOURNMENT

L. WILLEMS: That the Council meeting be adjourned at 3:25p.m.

Reeve/Deputy Reeve

(SEAL)

Administrator