

**Rural Municipality of Laird No. 404  
Council SPECIAL Meeting Minutes  
NOVEMBER 25, 2021**

The Minutes of the SPECIAL Meeting of the Council of Municipality of  
Laird No. 404, held in the Council Chambers of the RM Office,  
3025 Central Avenue, Waldheim, SK on Thursday, November 25, 2021.

**PRESENT:**

Reeve:	Sheldon Willems
Division 1	Ron Boldt
Division 2	Arnold Neufeldt
Division 3	Lorne Grunau
Division 4	Ken Fehr
Division 5	Trent Ebach
Division 6	Luise Willems
Administrator:	Bertha Buhler

**DELEGATES:** Pubworks Employees

Deputy Reeve Willems called the meeting to order at 9:03a.m.

**AGENDA:**

**217.Nov.21 EBACH:** That the agenda be approved as presented with the addition:  
1. Future Gravel Sourcing

**CARRIED.**

**APPROACH DEVELOPMENT POLICY**

**218.Nov.21 BOLDT:** That we adopt our Approach Development Policy “Schedule A” with a “revised date” inserted for future amendments and this policy to come into effect January 1, 2022 and hereto attach to these minutes.

**CARRIED.**

**DEPUTY REEVE 2022 APPOINTMENT**

**219.Nov.21 EBACH:** That we appoint Ken Fehr as Deputy Reeve for 2022.

**CARRIED.**

**COMMITTEES & APPOINTMENTS 2022**

**220.Nov.21 NEUFELDT:** That the Committees and Appointments for 2022 are as follows:

**COUNCIL COMMITTEES FOR 2022**

- |   |   |
|---|---|
| a. Budget                                 | Council as a whole  |
| b. Finance & Administration               | Council as a whole  |
| c. Fire Ranger                            | Councillor of their division, Reeve, Foreman              |
| d. Gravel & Clay                          | Council as a whole  |
| e. Human Resources                        | Council as a whole, Administrator                         |
| f. Machinery & Equipment                  | Council as a whole  |
| g. Pub Works                              | Councillor of their division, Reeve, Foreman              |
| h. Road Ban                               | Reeve, Ron Boldt  |
| i. Roads                                  | Councillor of Division                                    |
| j. Zoning & Development Review<br>a whole | Northbound Planning, Administrator, Council as<br>a whole |

**BOARD APPOINTMENTS FOR 2022**

- |                                  |   |
|----------------------------------|---|
| a. NCTPC                         | Sheldon Willems, Ron Boldt  |
| b. OH & S                        | Luise Willems, George Penner, Kenton Janzen,<br>Gerald Kalbfleisch, Brian Balman, Administrator |
| c. Sarilia Community Association | Ken Fehr  |
| d. Valley Regional Park          | Arnold Neufeldt   |
| e. Waste Sites                   | Ken Fehr – Mennon<br>Arnold Neufeldt – Waldheim   |
| f. Wheatland Regional Library    | Lorne Grunau  |

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**APPOINTMENTS FOR 2022**

- |  |  |
|--|--|
| a. Administrator                       | Bertha Buhler  |
| b. Auditor                             | Grant Thornton Accountants   |
| c. Beaver Control                      | Mark Buller, Nathan Martin, Jesse Nokinsky   |
| d. Board of Appeals                    | Norsask Consulting   |
| e. Board of Revision                   | Norsask Consulting   |
| f. Building Inspector                  | Wagner Inspections   |
| g. Development Board of Appeals        | Northbound Planning  |
| h. Development Officer/Planning        | Northbound Planning/Bertha Buhler  |
| i. Emergency Measures Co-ordinator     | Reeve  |
| j. Fire Agreements/ First Responders   | Reeve, Luise Willems – Waldheim<br>Ken Fehr, Trent Ebach – Hepburn<br>Lorne Grunau - Laird |
| k. Parks & Recreation                  | Arnold Neufeldt – Waldheim<br>Lorne Grunau – Laird<br>Sheldon Willems – Hepburn            |
| l. Pest Control Officer<br>for 2022)   | Art Thiessen/New assigned Officer (Buddy up  |
| m. Plant Health Inspector (division 5) | Chelsea Baraniecki   |
| n. Pound Keepers                       | Brian Braun – SE 16-43-05 W3<br>Jarvis Blushke – SE 23-40-07 W3                            |
| o. Stray Animals                       | Administrator, Reeve as alternate  |
| p. Weed Inspector                      | Marcel Baynton   |

**CARRIED.**

**CUSTOM RATES 2022**

**221.Nov.21 EBACH:** That we increase our custom rates for 2022 as follows:

- |                              |   |
|------------------------------|---|
| a. Skid Steer                | \$140.00 per hour (from 125.00)                         |
| b. Skid Steer w/ground shark | \$220.00 per hour (from 200.00)                         |
| c. Grader                    | \$225.00 per hour (from 205.00)                         |
| d. Tractor & Mower           | \$180.00 per hour (min. ½ hour charge)<br>(from 165.00) |
| e. Gravel Truck/trailer      | \$180.00 per hour(from 165.00).                         |

**CARRIED.**

Delegates Kenton Janzen, Gerald Kalbfleisch, Kevin Teichroeb, Brent Penner and Lyle Moring arrived at 9:38a.m.-10:14a.m.  
Delegate George Penner arrived at 10:20a.m.-11:45a.m.

**SARM PSIP INSURANCE 2022**

**222.Nov.21 FEHR:** That we renew the SARM Property Self-Insurance Plan for 2022 as listed on Property Insurance Schedule-12:01 AM January 1, 2022 to 12:01 AM January 1, 2023 Policy Term.

**CARRIED.**

**SARM LSIP INSURANCE 2022**

**223.Nov.21 BOLDT:** That we renew the SARM Liability Self-Insurance Plan for 2022 as listed on Liability Self-Insurance Policy Period January 1, 2022 to 12:01 AM January 1, 2023 (Regina Time).

**CARRIED.**

**SARM EXCESS LIABILITY INSURANCE 2022**

**224.Nov.21 FEHR:** That we renew the SARM Excess Liability Insurance for 2022 at the Premium for \$3 million (population of RM as per 2016 Census, up to 1499 population).

**CARRIED.**

**SARM FIDELITY BOND 2022**

**225.Nov.21 GRUNAU:** That we review the SARM Fidelity Bond Insurance for 2022 at the Fidelity Coverage of \$50,000.00 and Money & Securities Coverage at \$25,000.00.

**CARRIED.**

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**SEASONAL EMPLOYEES' WAGES 2022**

226.Nov.21 **FEHR:** That we increase the Seasonal employees' wages to the following hourly rate:

Gerald Kalbfleisch	\$29.50 per hour
Kevin Teichroeb	\$28.75 per hour
Brent Penner	\$28.75 per hour
Lyle Morin	\$27.00 per hour.

**ASSISTANT FOREMAN WAGES 2022**

227.Nov.21 **BOLDT:** That we increase Kenton Janzen's wage to \$29.50 plus \$0.25 (assistant premium) for a total of \$29.75 per hour for 2022.

**CARRIED.**

**WASTE SITE WAGES 2022**

228.Nov.21 **FEHR:** That we set Brian Balman's hourly rate at \$22.50 per hour for 2022.

**CARRIED.**

**FOREMAN'S SALARY 2022**

229.Nov.21 **NEUFELDT:** That we increase George Penner's salary to \$73,600.00 for 2022.

**CARRIED.**

**ASSISTANT ADMIN**

230.Nov.21 **EBACH:** That we increase Pearl Bergen's wage to \$27.75 per hour for 2022.

**CARRIED.**

**ADMINISTRATOR'S SALARY 2022**

231.Nov.21 **FEHR:** That we increase Bertha Buhler's salary to \$80,000.00 for 2022.

**CARRIED.**

**EMPLOYEE BENEFITS**

232.Nov.21 **BOLDT:** That the Employee Benefits for 2022 are as follows:

- RM pays 100% short term disability, 50% health and dental benefits.
- Employee is responsible for paying 100% long term disability and the remaining 50% for health and dental benefits.

**CARRIED.**

233.Nov.21 **FEHR:** That the Council meeting be adjourned at 2:52p.m.

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Reeve/Deputy Reeve

(SEAL)

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Administrator