

**Rural Municipality of Laird No. 404
Council REGULAR Meeting Minutes
NOVEMBER 18, 2021**

The Minutes of the REGULAR Meeting of the Council of Municipality of
Laird No. 404, held in the Council Chambers of the RM Office,
3025 Central Avenue, Waldheim, SK on Thursday, November 18, 2021.

PRESENT:

Reeve:	Sheldon Willems
Division 1	Ron Boldt – arrived at 9:34a.m.
Division 2	Arnold Neufeldt
Division 3	Lorne Grunau
Division 4	Ken Fehr – arrived at 9:08a.m.
Division 5	Trent Ebach – arrived at 9:08a.m.
Division 6	Luise Willems
Administrator:	Bertha Buhler

DELEGATES: Northbound Planning – Jared Stephenson

Deputy Reeve Willems called the meeting to order at 9:00a.m.

AGENDA:

194.Nov.21 **L WILLEMS:** That the agenda be approved as presented. **CARRIED.**

MINUTES

195.Nov.21 **GRUNAU:** That the Minutes of the Regular Meeting of Council held on October 14, 2021 be approved as presented. **CARRIED.**

STATEMENT OF FINANCIALS

196.Nov.21 **FEHR:** That the Statement of Financials for the month of October 2021 be approved as presented and are hereto attached to these minutes. **CARRIED.**

ACCOUNTS FOR APPROVAL

197.Nov.21 **GRUNAU:** That payment of accounts paid with cheque numbers 12996 to 13022; 2021110-2021120 in the amount of \$260,270.41 and Payroll in the amount of \$27,514.70 for a total of \$287,785.11 has been reviewed and is approved as presented. **CARRIED.**

Internet services for RM Shop tabled until December 2021 meeting.

PUBWORKS PUNCH CLOCK PAY

198.Nov.21 **NEUFELDT:** That the Pubworks punch clock time total hours and minutes shall be calculated per week with rounding the total minutes to the nearest 0.25 minutes. (eg: 13 minutes to 15 minutes; 22 minutes to 30 minutes). **CARRIED.**

NORTHBOUND PLANNING ARRIVED AT 10:35A.M. The following items were addressed:

1. Hip-Camp – Zoning bylaw amendment;
2. Parcel Tie-Sarilia Estates – Sawrenko;
3. Hepburn Co-op Development Permit – discretionary use;
4. Slobodian basement – order to remedy; and
5. Zoning bylaw amendments.

HEPBURN COOP DEVELOPMENT PERMIT

199.Nov.21 **FEHR:** That Council approves the development of the proposed Cold-Storage building and increased intensity of the “Agricultural Industry” use within the subject land; development permit issuance can be issued accordingly. **CARRIED.**

SAWRENKO PARCEL TIE/CONSOLIDATION

200.Nov.21 **FEHR:** That Council has supported the request for lot consolidation by parcel tie or re-titling of Lots 23 and 24, Block 1, Plan 101898995, and to issue a letter of support accordingly. **CARRIED.**

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SLOBODIAN BASEMENT ORDER TO REMEDY

201.Nov.21 FEHR: That Council direct planning and administration to proceed with enforcement under The Planning and Development Act, 2007, to address the matter of the incomplete development and foundation located on Lot 40, Block 1, Plan 101929631, within Sarilia Estates.

CARRIED.

HIPCAMP ZONING BYLAW AMENDMENT

202.Nov.21 EBACH: That Council direct planning and administration to prepare the necessary planning bylaw amendments to provide more site-specific evaluation and flexibility in the development permit application requirements for lands which may have potential hazard lands related to geotechnical matters.

CARRIED.

WINTER WEIGHTS

203.Nov.21 BOLDT: That we follow Ministry of Highways and Infrastructure winter weight Orders 2021-2022, and furthermore, to be reviewed at February 2022 Council meeting for reconsideration.

CARRIED.

UNPAID TAXES 2021

204.Nov.21 BOLDT: That the 2021 Unpaid Taxes listing has been received and acknowledged by Council.

CARRIED.

GRAVEL EXTRACTION FEES BYLAW NO. 01-2022

205.Nov.21 BOLDT: That Bylaw No. 01-2022, being a Gravel Extraction Fee bylaw, be read for the First Reading.

CARRIED.

GRAVEL EXTRACTION FEES BYLAW NO. 01-2022

206.Nov.21 GRUNAU: That Bylaw No. 01-2022, being a Gravel Extraction Fee bylaw, be read for the Second Reading.

CARRIED.

GRAVEL EXTRACTION FEES BYLAW NO. 01-2022

207.Nov.21 NEUFELDT: That Bylaw No. 01-2022, being a Gravel Extraction Fee bylaw, be read for the Third Reading.

UNANIMOUSLY CARRIED.

GRAVEL EXTRACTION FEES BYLAW NO. 01-2022

208.Nov.21 FEHR: That Bylaw No. 01-2022, being a Gravel Extraction Fee bylaw, be read for the Third Reading and Adopted.

CARRIED.

Foreman Penner's verbal report received at 11:21a.m.-11:55a.m. No written report received.

Councillor Neufeldt left the meeting at 11:56a.m.

RECESSED FOR LUNCH AT 12:35P.M.

RECONVENED THE MEETING AT 1:32P.M.

MUNICIPAL REVENUE SHARING DECLARATION 2021

209.Nov.21 GRUNAU: That the Council of the RM of Laird No. 404 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant which includes the following:

1. Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations (to be submitted after audit date of January 27, 2022 by Auditor);
2. The Municipality does not run a Municipal Waterworks Systems;
3. In Good Standing with respect to the reporting and remittance of Education Property Taxes;
4. Adoption of a Council Procedures Bylaw;
5. Adoption of an Employee Code of Conduct; and
6. All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met (use only if not all requirements are met); and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED.

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SARILIA SPEED SIGNS

210.Nov.21 FEHR: That we purchase and install four (4) additional 30km/hr signs and four (4) Children at Play signs throughout Sarilia Estates.

CARRIED.

WCB RATE 2022

211.Nov.21 EBACH: That the 2022 Worker's Compensation Board Experience Rating of \$1.23 per \$100.00 of assessable payroll has been received and accepted.

CARRIED.

LAYOFF NOTICES

212.Nov.21 NEUFELDT: That we send layoff notices to all Seasonal Pubworks employees with the exception of Kenton Janzen on or before December 10, 2021. Furthermore, call-back to work at the discretion of Foreman and Reeve.

CARRIED.

CHRISTMAS PARTY 2021

213.Nov.21 FEHR: That we purchase \$100.00 Visa cards for all RM employees and Art Thiessen in lieu of Christmas Party 2021.

CARRIED.

CHRISTMAS HOURS RM OFFICE/WASTE SITE

214.Nov.21 EBACH: That the Christmas hours are as follows:

RM Office Christmas Hours:

December 24 - Closed in lieu of Christmas Day;
December 27 - Closed in lieu of Boxing Day;
December 31 - Closed at 3:00p.m.
January 3- Closed for January 1, 2022.
January 4 - Regular hours resume.

Waste Site Christmas Hours:

December 25 - Closed;
January 1 - Closed.

CARRIED.

Emergency Service Agreement tabled until December 2021 Council meeting.
Commercial Taxing tabled until December 2021 Council meeting.

CORRESPONDENCE

215.Nov.21 FEHR: **Correspondence SARM (FYI)**
a. All other correspondence emailed to Council at time received in-office.

Correspondence General (FYI)

a. Pubworks Time Sheets October

Dev/Bldg Permits Issued from last meeting date:

a. Coop-Hepburn – Cold Storage
b. Thiessen – move in home.

CARRIED.

216.Nov.21 FEHR: That the Council meeting be adjourned at 3:21p.m.

Reeve/Deputy Reeve

(SEAL)

Administrator