

**Rural Municipality of Laird No. 404
Council REGULAR Meeting Minutes
FEBRUARY 10, 2022**

The Minutes of the REGULAR Meeting of the Council of Municipality of
Laird No. 404, held in the Council Chambers of the RM Office,
3025 Central Avenue, Waldheim, SK on Thursday, February 10, 2022.

PRESENT:

Reeve:	Sheldon Willems
Division 1	Ron Boldt
Division 2	Arnold Neufeldt
Division 3	Lorne Grunau
Division 4	Ken Fehr
Division 5	Trent Ebach
Division 6	Luise Willems
Administrator:	Bertha Buhler

DELEGATES: Northbound Planning – Jared Stephenson

Reeve Willems called the meeting to order at 9:03a.m.

AGENDA:

023.Feb.22 FEHR: That the agenda be approved as presented. **CARRIED.**

MINUTES

024.Feb.22 GRUNAU: That the Minutes of the Regular Meeting of Council held on January 14, 2022 be approved as presented. **CARRIED.**

MINUTES

025.Feb.22 EBACH: That the Minutes of the Special Meeting of Council held on February 03, 2022 be approved as presented. **CARRIED.**

STATEMENT OF FINANCIALS

026.Feb.22 EBACH: That the Statement of Financials for the month of January 2022 be approved as presented and are hereto attached to these minutes. **CARRIED.**

ACCOUNTS FOR APPROVAL

027.Feb.22 NEUFELDT: That payment of accounts paid with cheque numbers 13087 to 130113; 2022002 to 2022014 in the amount of \$71,697.08 and Payroll in the amount of \$21,187.74 for a total of \$92,884.82 has been reviewed and is approved as presented. **CARRIED.**

COUNCIL INDEMNITY SUBMISSION

028.Feb.22 S. WILLEMS: That Councils' indemnity be submitted into the office for payment processing at the bi-monthly Regular Meeting dates (February, April, June, August, October, and December) and cheques be mailed thereafter. **CARRIED.**

TAX ENFORCEMENT

029.Feb.22 FEHR: That TAXervice be authorized under s22(1) of The Tax Enforcement Act on or after January 22, 2022 to commence proceedings to request title with respect to the following described lands:

Roll	370063	LOT 10-BLK/PAR 3-PLAN 101964584 EXT 0	Title No.	148842434
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CARRIED.

HOSPITAL LEVY COMMITMENT

030.Feb.22 GRUNAU: That this resolution clarifies all past resolutions on the Hospital Levy Commitment. Clarification is as follows:
That the RM commits to \$14,500 annually for the years' 2018 – 2027, inclusive, for a total amount of \$145,000.00 based on the RM's population 560 of 1387; 2013 census. **CARRIED**

GIC INVESTMENTS

031.Feb.22 L. WILLEMS: That we invest \$600,000.00 from our Chequing account monies into a 6-month term GIC investment. **CARRIED.**

**Rural Municipality of Laird No. 404
Council REGULAR Meeting Minutes
FEBRUARY 10, 2022**

WORKING BUDGET 2022

032.Feb.22 FEHR: That the Working Budget 2022 deficit of \$80,820 be taken from reserves to balance the Working Budget 2022 and now is adopted as the Final Budget for 2022.

CARRIED.

EMERGENCY RESPONSE AGREEMENTS EXTENTION

033.Feb.22 L. WILLEMS: That the Emergency Response Agreements expiration date of December 31, 2021 with the Town of Hepburn, Town of Waldheim and Village of Laird be extended until April 30, 2022.

CARRIED.

Delegate Jared Stephenson, Northbound Planning arrived at 11:04a.m.-11:43a.m. to discuss the following:

1. Public Hearing for Bylaws No. 09-2021 and No. 10-2021;
2. Bylaws' second and third readings;
3. Parker School; and
4. Lepage – definition of permanent foundation in bylaw.

PUBLIC HEARING

034.Feb.22 GRUNAU: That the Public Hearing be open to the public at 11:06a.m.

CARRIED.

PUBLIC HEARING CLOSED

035.Feb.22 BOLDT: That the Public Hearing be closed at 11:29a.m. No submissions or responses received.

CARRIED.

OCP BYLAW AMENDMENT BYLAW NO. 09-2021

036.Feb.22 GRUNAU: That Bylaw No. 09-2021, being an amendment to Bylaw No. 5-2008 Official Community Plan, be read for the Second Reading.

**1. SUBSECTION 3.11: RURAL OBJECTIVES AND POLICIES, NATURAL HAZARD
LANDS: FLOOD AND SLOPE INSTABILITY, is amended by:**

a. Deleting clause 3.11.2 and replacing it with the following:

“

3.11.2 New development in areas that contain natural hazards related to slope instability, erosion, subsidence, or other similar geotechnical risks, may be restricted or prohibited.

- a) Where development permitting is required, the subject land and proposed development must be deemed suitable for development and assessed as necessary to the satisfaction of the Municipality.
- b) Where permitting is not required, the developer and/or landowner will be responsible for assessing or mitigating geotechnical risks in accordance with this Bylaw, the Zoning bylaw, any provincial requirements, and may be subject to enforcement.
- c) For areas adjacent to the North Saskatchewan River Valley, Reference Map #4 shall provide guidance as to when geotechnical considerations are a relevant factor related to the use of land. The level of assessment or investigation required will be based on evaluation of the site-specific circumstances and will be identified in the Zoning Bylaw.”

b. Deleting clauses 3.11.7 and 3.11.8, and replacing them with the following: “

3.11.7 Multi-parcel Residential development is not encouraged on Natural Hazard Lands regardless of determination of suitability though design, development standards, or mitigative measures. Where land use redesignation is required, Council will consider whether the development is in the best interests (social, economic, environmental, and administrative) of the Municipality.

3.11.8 Development which is agricultural, non-permanent, and which cause minimal disturbance are preferred in natural hazard land areas provided they are suitable for the subject land.”

CARRIED.

**Rural Municipality of Laird No. 404
Council REGULAR Meeting Minutes
FEBRUARY 10, 2022**

OCP BYLAW AMENDMENT BYLAW NO. 09-2021

037.Feb.22 L. WILLEMS: That Bylaw No. 09-2021, being an amendment to Bylaw No. 5-2008 Official Community Plan, be read for the Third Reading and Adopted.

CARRIED.

ZONING BYLAW AMENDMENT BYLAW NO. 10-2021

038.Feb.22 L. WILLEMS: That Bylaw No. 10-2021, being an amendment to Bylaw No. 6-2008 Zoning Bylaw, be read for the Second Reading.

1. SECTION 3: GENERAL REGULATIONS, is amended by deleting clauses 3.29 – 3.33, including Figure 1, in their entirety and replacing them with the following: "

- 3.29 Development proposed on lands identified as being potentially hazardous with respect to stability, flooding, erosion, drainage, or other natural hazards shall be assessed as part of the application process for safety and suitability of development. Where, in the view of the Municipality, suitability cannot be determined independent of additional supporting information such as topographic information, assessment or investigation by a certified professional, the Municipality may require additional information to complete an application. Any costs related to a request for additional information will be those of the proponent.
- 3.30 Determination of development or site suitability and the level of supporting information, geotechnical assessment, or investigation required, shall be based on the following principals:
 - a. The nature of the proposed development (e.g., permanent, semi permanent, moveable, etc.);
 - b. the ability of the Municipality to ensure suitable development independent of supporting information;
 - c. Potential negative effects on adjacent lands;
 - d. Disturbance and loading effected on a slope (including excavation, placement of fill, landscaping, and road or access construction);
 - e. Natural and proposed alteration of drainage patterns;
 - f. Known concerns or constraints related to slope stability in the vicinity or on similar land formations, visual observation of instability, erosion, and slope saturation issues, warranting further investigation; and
 - g. Appropriate seasonal timing of visual observation.
- 3.31 The Development Officer may impose special conditions, such as but not limited to, engineered footings and foundations, flood-proofing, drainage, or suitable septic systems in an effort to protect against geotechnical instability, erosion, flooding, and environmental preservation. Standards and conditions may be registered to title in the land titles system using the appropriate legislative tool at the cost of the proponent.
- 3.32 Subject to any more stringent requirement imposed by a provincial development standard to minimize natural hazards to people and property, the removal of trees and vegetation on lands within 20 meters of any watercourse, waterbody, escarpment or of the crest of a slope greater than 15%, shall not be permit exempt, and shall require the approval of the Municipality and may be subject to determination of suitability.
- 3.33 No permanent development shall be sited on lands within the 1:500 flood design elevation plus a freeboard of 0.5 meters and must be flood-proofed in accordance with provincial regulation.

Rural Municipality of Laird No. 404
Council REGULAR Meeting Minutes
FEBRUARY 10, 2022

2. SECTION 5: ZONING DISTRICTS, SCHEDULE I: EROSION AND SLOPE INSTABILITY OVERLAY (SI), is deleted in its entirety and replaced by the following:

SCHEDULE I: EROSION AND SLOPE INSTABILITY OVERLAY (SI)

Purpose and Intent:

The Intent of this Overlay Area is to restrict development in areas that are considered hazardous for development for reasons of excessive soil erodibility and/or ground instability. The following regulations are intended to apply supplementary standards for development in areas designated as having potential for instable soil conditions due to erosion or excessive slopes.

1.0 Defining the Area:

1. No new development shall be permitted in any readily eroded or unstable slope area if the proposed development will be affected by or increase the potential hazard presented by erosion or slope instability without supporting geotechnical assessment or evaluation.
2. For the purpose of this Bylaw, the area considered to present potential erosion and/or slope instability hazard includes but is not limited to the slopes of the North Saskatchewan River Valley and its tributary creeks and gullies extending from the edge of the flood plain in the valley, to the ridge of the slope at the top, plus a setback of 100 meters.
3. The Municipality may require a surveyor to determine where this line or crest of valley is located at the developer's expense and development will be set back from that line at all points.

1.1 Allowable uses:

All uses listed by the underlying zoning district subject to any hazard lands policies and general regulation of the Municipality, or higher order of government.

1.2 Supplementary Regulations, Requirements, and Evaluation:

1. The Municipality shall first endeavor to assess specific development permit applications based on the specifics provided in the application and any additional materials voluntarily provided by the applicant.
2. Where the Municipality can independently determine the suitability of development based on the information supplied by the applicant and upon cursory and/or visual inspection, notwithstanding *GENERAL ADMINISTRATION 2.3*, the application shall be referred to Council for review and approval, to be evaluated solely on the grounds of geotechnical suitability.
3. Where the Municipality cannot independently determine the suitability of development based on the information supplied by the applicant and upon cursory and/or visual inspection, the following shall apply:
 - a. Any application for a development permit on any parcel of land that lies wholly or partially within an area designated in the Slope Instability Overlay Area (SI), must be accompanied by a detailed site analysis prepared by a geotechnical engineer registered in the Province of Saskatchewan. The site analysis shall indicate topography, surface drainage, geological, and geotechnical conditions at the site of the proposed development and related to the conditions of the general area as they relate to slope instability and erosion hazards.
 - b. The geotechnical engineer shall answer the following questions:
 - i. Will the proposed development be detrimentally affected by natural erosion or slope instability?

**Rural Municipality of Laird No. 404
Council REGULAR Meeting Minutes
FEBRUARY 10, 2022**

- ii. Will the proposed development increase the potential for erosion or slope instability that may affect the proposed development, or any other property?
- c. Unless the geotechnical engineer can answer "no" in response to both of the above questions, further analysis will be required. The required analysis must define the hazard as it may affect the proposed development and any other potentially affected property. The engineering report will identify hazard mitigation measures including engineered works and other measures deemed to be effective in eliminating or managing anticipated erosion and slope stability impacts, and will identify and explain known and suspected residual hazards. The responsibility for monitoring and responding to monitored findings shall be resolved before approval is granted.
- d. A development permit shall not be issued unless the report on the site, presented and endorsed by the geotechnical engineer, indicates that the site is suitable for development or outlines suitable mitigating measures and documents residual hazard.
- e. If such an evaluation is not done, or having been done, Council determines that excessive remedial or servicing measures are necessary to safely and efficiently accommodate the proposed development, Council shall not be required to approve the application for development.
- f. Any refusal, development standards or conditions of a permit, may be appealed in accordance with the provisions of the Act.

CARRIED.

ZONING BYLAW AMENDMENT BYLAW NO. 10-2021

039.Feb.22 FEHR: That Bylaw No. 10-2021, being an amendment to Bylaw No. 6-2008 Zoning Bylaw, be read for the Third Reading and Adopted.

CARRIED.

RMAA 2022 MEMBERSHIP RENEWAL

040.Feb.22 L. WILLEMS: That we renew the Rural Municipalities' Administrators Association Regular membership for 2022 in the amount of \$425.00.

CARRIED.

RECESSED FOR LUNCH AT 12:15 P.M.
RECONVENED AT 12:56 P.M.

SASK LOTTERIES 2023 GRANT

041.Feb.22 L. WILLEMS: That we designate the Sask. Lotteries Community Grant for April 1, 2023 to March 31, 2024 to the following applicants:

1. River Ridge Nordic Ski Club	\$1,200.15	Population 189
2. Village of Laird	\$2,209.80	Population 348
3. Town of Hepburn	\$2,889.25	Population 455
4. Town of Waldheim	<u>\$2,508.25</u>	<u>Population 395</u>
for a total of:	\$8,807.00	1387.

CARRIED.

SMHI CONVENTION MEETING DELEGATE

042.Feb.22 L. WILLEMS: That we appoint Ron Boldt as the RM's delegate for the SMHI Convention meeting to be held on March 15, 2022 in Regina.

CARRIED.

CAPITAL PURCHASE

043.Feb.22 FEHR: That we purchase the 2009 Bobcat SBX 240 snowblower attachment (serial#713600617) from One Y Livestock Ltd. in the amount of \$8,500.00 plus GST.

CARRIED.

SASK POWER CONSTRUCTION

044.Feb.22 FEHR: That we have reviewed Sask Power's file #20361305, SE 14-40-05 W3 (Curtis) proposed construction and have no concerns at this time.

CARRIED.

SASK ENERGY CONSTRUCTION

045.Feb.22 FEHR: That we have reviewed Sask Energy's file #328367, SW 23-40-05 W3 (Peters) proposed construction and have no concerns at this time.

CARRIED.

**Rural Municipality of Laird No. 404
Council REGULAR Meeting Minutes
FEBRUARY 10, 2022**

PHO OFFICER APPOINTMENTS FOR THE PURPOSE OF CLUBROOT

046.Feb.22 GRUNAU: That we appoint the following 2022 PHO Officers for the purpose of clubroot:

Katey Makohoniuk Plant Health Officer – SARM Division 1 306- 594-7683 katey.makohoniuk@gmail.com	Lynne Roszell Plant Health Officer – SARM Division 4 306- 852-8328 lynneroszell@gmail.com
Joanne Kwasnicki Plant Health Officer – SARM Division 2 306-541-8437 joanne.kwasnicki@gmail.com	Chelsea Neuberger Plant Health Officer – SARM Division 5 306- 380-4526 chelsea.baraniecki@gmail.com
Betty Johnson Plant Health Officer – SARM Division 3 306- 315-3925 bettyjohnson0025@gmail.com	Colleen Fennig Plant Health Officer – SARM Division 6 306-946-9895 colleen.fennig@gmail.com

CARRIED.

DEPARTMENT OF HIGHWAYS SNOW RIDGING

047.Feb.22 EBACH: That we enter into a 2022 contract agreement with Department of Highways for Snow ridging in the amount of up to \$35,000.00 using the RM’s 2022 custom rates.

CARRIED.

STARS DONATION

048.Feb.22 EBACH: That we donate \$5000.00 to STARS for 2022.

CARRIED.

CORRESPONDENCE

049.Feb.22 FEHR: **Correspondence SARM (FYI)**
 a. All other correspondence emailed to Council at time received in-office.

Correspondence General (FYI)

- a. Foreman Report
- b. Pubworks Time Sheets January/February
- c.
- d. Joint Rescue callouts 2021
- e. Joint Rescue financials 2021
- f. NCTPC February issue
- g. STARS 2022
- h. Kortech Calcium info

Dev/Bldg Permits Issued from last meeting date:

- a. None.

NEW TRAINING OPPORTUNITIES:

- a. NCPTC Workshop – Birch Hills – March 1, 2022 - CANCELLED
- b. SARM Convention – March 15-17, 2022 – Regina, Evraz Place

CARRIED.

050.Feb.22 FEHR: That the Council meeting be adjourned at 2:02 p.m.

Reeve/Deputy Reeve

(SEAL)

Administrator