

**Rural Municipality of Laird No. 404**  
**FIRST Meeting of Council Minutes**  
**called by the Administrator**  
**November 15, 2022**

The Minutes of the First Meeting of Council called by the Administrator following the November 09, 2022 Election of Municipality of Laird No. 404, held in the Council Chambers of the RM Office, 3025 Central Avenue, Waldheim, SK on Thursday, February 03, 2022.

- PRESENT:** Reeve: Sheldon Willems  
Division 1 Ron Boldt  
Division 2 Phil Loewen  
Division 3 Lorne Grunau  
Division 5 Trent Ebach  
Division 6 Luise Willems  
Administrator: Bertha Buhler
- ABSENT:** Division 4 Ken Fehr (received signed Oath of Office on November 10, 2022)
- DELEGATE:** Northbound Planning – Jared Stephenson  
1. Janzen Sub-division

**Items to be Discussed:**

- Signing Authorities
- Unpaid Taxes 2022 Listing
- Winter Weights
- Highways Custom Snow Ridging HWY 12
- MRS Declaration for 2023
- OH&S Snow Clearing Exemption – FYI
- Christmas Party for Staff & Council – Thursday, December 15, 2022 at The Cave
- Past Councillor Neufeldt years of service gift
- Kenton Janzen Resignation of Acting Foreman and OH&S Rep
- Council Package information

**SIGNING OF OATH OF OFFICE FOR PHIL LOEWEN, COUNCILLOR DIVISION 2.**  
**SIGNING OF PUBLIC DECLARATIONS FOR 2023 WERE SIGNED BY ALL OF COUNCIL PRESENT.**

Reeve Willems called the meeting to order at 9:00a.m.

**AGENDA:**

**201.Nov.22 EBACH:** That the agenda be approved as presented.

**CARRIED.**

**SIGNING AUTHORITIES**

**202.Nov.22 L. WILLEMS:** That we remove Arnold Neufeldt from signing authorities and appoint Phil Loewen, Sheldon Willems, and Administrator Bertha Buhler as new signing authorities. Furthermore, signing shall be the Administrator and Sheldon Willems or Phil Loewen.

**CARRIED.**

**UNPAID TAXES 2022 LISTING**

**203.Nov.22 GRUNAU:** That we have received the Unpaid Tax Listing for 2022 and can now be filed.

**CARRIED.**

**WINTER WEIGHTS**

**204.Nov.22 EBACH:** That we follow Ministry of Highways and Infrastructure winter weight Orders 2022-2023, and furthermore, to be reviewed at February 2023 Council meeting for reconsideration.

**CARRIED.**

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**MINISTRY OF HIGHWAYS SNOW RIDGING**

**205.Nov.22 LOEWEN:** That we enter into an agreement with Ministry of Highways for snow ridging along the following land locations adjacent to Highway 12 up to a cap out amount of \$20,000.00:

	<b>RM of LAIRD</b>
West	E 1/2-17-40-5-3
West	E 1/2-20-40-5-3
West	E 1/2-32-40-5-3
West	E 1/2-5-41-5-3
Hepburn Access (NorthSide)	SE 17-41-5-3

**CARRIED.**

**MUNICIPAL REVENUE SHARING 2023 DECLARATION**

**206.Nov.22 GRUNAU:** That the Council of the RM of Laird No. 404 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant which includes the following:

1. Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations (to be submitted after audit date of February 16, 2023 by Auditor);
2. The Municipality does not run a Municipal Waterworks Systems;
3. In Good Standing with respect to the reporting and remittance of Education Property Taxes;
4. Adoption of a Council Procedures Bylaw;
5. Adoption of an Employee Code of Conduct; and
6. All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met (use only if not all requirements are met);  
and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

**CARRIED.**

**CHRISTMAS BANQUET 2022**

**207.Nov.22 EBACH:** That we host the 2022 Christmas Banquet for the RM Staff and Council at The Cave, 8<sup>th</sup> Street, Saskatoon on Thursday, December 15, 2022 for RM Staff and Council.

**CARRIED.**

**NEUFELDT YEARS OF SERVICE GIFT**

**208.Nov.22 L. WILLEMS:** That we purchase an Eco-drive Citizen watch for Past Councillor Neufeldt in recognition for his years of service on Council and a \$50.00 gift certificate at the Valley Regional Golf Club for Ms. Neufeldt.

**CARRIED.**

**Delegate Jared Stephanson with Northbound Planning report was received at 10:15a.m.-10:52a.m. via Zoom Meeting on the following:**

1. Janzen Sub-division;
2. Thiessen Sub-division.

**JANZEN SUB-DIVISION**

**209.Nov.22 BOLDT:** That further to its resolutions made at the September 8, 2022, and October 8, 2022, meetings, additional information received from the applicant to Council regarding rationale for design, and clarity from the subdivision approving authority on its approach to considering sewage setbacks, consider that Council support the subdivision as proposed (date of PPS July 7, 2022) for proposed Parcel A. Subsequent information received by Council from the applicant was considered, and is such that Council considers the larger than prescribed parcel as appropriate and meeting the intent of Schedule A: 1.5A 3. of its Zoning Bylaw. No servicing agreement is required. Council has no further concerns.

**CARRIED.**

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**THIESSEN SUB-DIVISION**

**210.Nov.22**

**LOEWEN:** That further to its resolutions made at the September 8, 2022, and October 8, 2022, meetings, and clarity from the subdivision approving authority on its approach to considering sewage setbacks, Council deems the main body of the proposed Parcel C as appropriate and meeting the intent of Schedule A: 1.5A 3. of its Zoning Bylaw, recognizing that cultivated lands within the proposed parcel may remain for productive agricultural use. Council’s request for legal access from the eastern road allowance remains, and for the minimum 27 m site width requirement to be met (the 27 m width of any access drive does not necessarily need to be extended the entire length of the panhandle, but must adhere to the definition for “site width” in the Zoning Bylaw). A plan revision is requested to address these matters to address the primary access request of Council and to bring the proposed parcel into compliance, and is a condition of its support of the proposal; no further review or resolution of Council is required should this matter be addressed and so long as no additional land or other parcel redesign be proposed; Council conditionally supports the proposed parcel on this basis. No servicing agreement is required. Council has no further concerns.

**CARRIED.**

**ADJOURNMENT**

**211.Nov.22**

**L. WILLEMS:** That the Council meeting be adjourned at 11:15a.m.

(SEAL)

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Reeve/Deputy Reeve

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Administrator