

**Rural Municipality of Laird No. 404  
Council REGULAR Meeting Minutes  
FEBRUARY 09, 2023**

The Minutes of the REGULAR Meeting of the Council of Municipality of  
Laird No. 404, held in the Council Chambers of the RM Office,  
3025 Central Avenue, Waldheim, SK on Thursday, February 09, 2023.

**PRESENT:**

Reeve:	Sheldon Willems
Division 1	Ron Boldt
Division 2	Phil Loewen
Division 3	Lorne Grunau
Division 4	Ken Fehr
Division 5	Trent Ebach
Division 6	Luise Willems – via Zoom
Administrator:	Bertha Buhler

**DELEGATES:** None

Reeve Willems called the meeting to order at 9:03a.m.  
Councillor Ebach declared conflict of interest for the discussion of pay loader purchase.

**AGENDA:**

**023.Feb.23 EBACH:** That the agenda be accepted as presented.  
**CARRIED.**

**MINUTES**

**024.Feb.23 LOEWEN:** That the Minutes of the Regular Meeting of Council held on January 12, 2023 be approved as presented.  
**CARRIED.**

**MINUTES**

**025.Feb.23 FEHR:** That the Minutes of the Special Meeting of Council held on February 02, 2023 be approved as presented.  
**CARRIED.**

**FINANCIALS**

**026.Feb.23 GRUNAU:** That the Statement of Financials and Bank Reconciliation be approved as presented for the month of January 2023 and hereto attached to these minutes. Furthermore, that the Credit Card's ending in 1131 and 3091 be accepted for the month of January 2023 as presented.  
**CARRIED.**

**ACCOUNTS FOR APPROVAL**

**027.Feb.23 GRUNAU:** That payment of accounts paid with cheque numbers 13543 to 13573 in the amount of \$412,093.47; on-line banking 2023-0005-2023-0023 in the amount of \$63,739.16 and Payroll in the amount of \$17,838.59 for a total of \$493,671.22 has been reviewed and is approved as presented.  
**CARRIED.**

**Councillor Ebach declared conflict of interest for the discussion of purchasing a pay loader and left Council Chambers at 9:24a.m.**

**Councillor Ebach returned to Council Chambers at 9:26a.m.**

**WORKING BUDGET 2023 FINAL**

**028.Feb.23 LOEWEN:** That the amended Working budget 2023 be now adopted as our Final Budget for 2023 as presented and hereto is attached to these minutes.  
**CARRIED.**

**FIVE-YEAR CAPITAL PLAN 2023**

**029.Feb.23 GRUNAU:** That the Five-Year Capital Plan for 2023 be now adopted as presented and hereto attached to these minutes.  
**CARRIED.**

**EMPLOYEE JOB DESCRIPTIONS**

**030.Feb.23 EBACH:** That we provide to each employee a copy of their Job Description for their records on or before March 31, 2023 and to be used as a guideline at their annual Employee review.  
**CARRIED.**

Initial: \_\_\_\_\_

Reeve

Initial: \_\_\_\_\_

Administrator

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**SUMMER STUDENT HIRE**

**031.Feb.23** **LOEWEN:** That we make application to the Canada Summer Jobs wage subsidy program for 2023.  
**CARRIED.**

**PUBWORKS WAGE INCREASES**

**032.Feb.23** **EBACH:** That effective January 1, 2023, going forward, wage increases are effective January 1 of the following year from the date of April 1.  
**CARRIED.**

**NEUFELD PIT RUN**

**033.Feb.23** **LOEWEN:** That we purchase the pit run of 2,872 yards (Pile 8) on Annotation Report from Neufeld Sand & Gravel at \$8.00 per yard for a total of \$22,976.00.  
**CARRIED.**

**STARS DONATION FOR 2023**

**034.Feb.23** **BOLDT:** That we donate to Stars in the amount of \$5,000.00 for 2023.  
**CARRIED.**

**SASK. LOTTERIES 2024**

**035.Feb.23** **L. WILLEMS:** That we allocate the Sask. Lotteries for 2024 at \$7.95 per capita as follows:

1. River Ridge Nordic Ski Club	\$1,431.00	Population 180
2. Village of Laird	\$2,305.60	Population 290
3. Town of Hepburn	\$3,513.90	Population 442
4. Town of Waldheim	<u>\$3,116.50</u>	<u>Population 392</u>

for a total of:           \$10,367.00           1,304.  
**CARRIED.**

**SASKPOWER CONSTRUCTION**

**036.Feb.23** **GRUNAU:** That Council has no reviewed the proposed SaskPower construction for 20576029 SKB IRR REBAN, Aubrey SE 30-42-06 W3 and have no concerns at this time.  
**CARRIED.**

**SMHI DELGATE 2023**

**037.Feb.23** **FEHR:** That we appoint Councillor Luise Willems to represent the RM's SMHI delegate for 2023.  
**CARRIED.**

**HUDSON'S BAY MEMBERSHIP 2023**

**038.Feb.23** **BOLDT:** That we renew the Hudson's Bay Membership for 2023 in the amount of \$300.00.  
**CARRIED.**

**MG30 PROJECT FOR 2023**

**039.Feb.23** **EBACH:** That we hire Triple S Transport for the MG30 road work on Sarilia Estates Range Road 3074 of approximately one kilometer in the amount of approximately \$55,000.00 for 2023.  
**CARRIED.**

**SARM CONVENTION 2023**

**040.Feb.23** **FEHR:** That we any one Councillor and Administrator may attend the SARM Convention March 14-16, 2023 and all costs incurred be reimbursed.  
**CARRIED.**

**NCTPC BIRCH HILLS WORKSHOP 2023**

**041.Feb.23** **BOLDT:** That any one Councillor and Administrator may attend the North Central Transportation Planning Committee workshop held in Birch Hills, SK on February 28, 2023. Furthermore, all costs incurred be reimbursed.  
**CARRIED.**

**RMAA EMAP WORKSHOP #1**

**042.Feb.23** **FEHR:** That we approve the Administrator attending the RMAA Enhanced Municipal Administration Program Workshop #1 held on March 23, 2023 in Prince Albert, SK. Furthermore, registration fee is in the amount of \$100.00 and to reimburse all incurred costs.  
**CARRIED.**

**ADMINISTRATOR HOLIDAYS**

**043.Feb.23** **BOLDT:** That we approve the Administrator Bertha Buhler's three-week holiday period request scheduled in October 2023 (dates to be finalized).  
**CARRIED.**

Initial: \_\_\_\_\_

Reeve

Initial: \_\_\_\_\_

Administrator

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**SMART TV MONITOR**

**044.Feb.22 LOEWEN:** That we purchase a Smart TV monitor of up to a 55" screen in the amount of up to \$500.00. **CARRIED.**

**045.Feb.23 FEHR: Correspondence SARM (FYI)**

- a. All other correspondence emailed to Council at time received in-office.

**Correspondence General (FYI)**

- a. Pubworks Time Sheets Jan/Feb2023
- b. Art Thiessen time sheets January 2023
- c. Prairie Solutions Soil testing results
- d. RCMP 4<sup>th</sup> quarter reporting
- e. Waldheim Fire Financials 2022

**Dev/Bldg Permits Issued from last meeting date:**

- a. None

**NEW TRAINING OPPORTUNITIES:**

- a. SARM Convention – March 14-16, 2023 – Prairieland Park – Saskatoon
- b. NCPTC Workshop – February 28, 2023 – Birch Hills
- c. RMAA Workshop #1 – March 23, 2023 – Prince Albert

**CARRIED.**

**ADJOURNMENT:**

**046.Feb.23 FEHR:** That the Council meeting be adjourned at 11:48a.m.

(SEAL)

\_\_\_\_\_  
Reeve/Deputy Reeve

\_\_\_\_\_  
Administrator

Initial: \_\_\_\_\_  
Reeve

Initial: \_\_\_\_\_  
Administrator