

**Rural Municipality of Laird No. 404  
Council REGULAR Meeting Minutes  
April 11, 2024**

The Minutes of the REGULAR Meeting of the Council of Municipality of  
Laird No. 404, held in the Council Chambers of the RM Office,  
3025 Central Avenue, Waldheim, SK on Thursday, April 11, 2024.

**PRESENT:**           Reeve:           Sheldon Willems  
                          Division 1       Ron Boldt  
                          Division 2       Phil Loewen  
                          Division 3       Lorne Grunau  
                          Division 4       Ken Fehr  
                          Division 5       Trent Ebach  
                          Administrator: Bertha Buhler  
**ABSENT:**           Division 6       Luise Willems

**DELEGATES:**       Jenson Stromberg – Brian Guliker – Audited Financials 2023 report  
                          Foreman Penner  
                          Northbound Planning – Jared Stephenson – via Zoom

Reeve Willems called the meeting to order at 9:00a.m.

**AGENDA:**

**071.APR.24 EBACH:** That the agenda be accepted as presented. **CARRIED.**

**MINUTES**

**072.APR.24 LOEWEN:** That the Minutes of the Regular Meeting of Council held on March 07, 2024 be approved as presented. **CARRIED.**

**FINANCIALS**

**073.APR.24 GRUNAU:** That the Statement of Financials and Bank Reconciliation be approved as presented for the month of March 2024 and hereto attached to these minutes. **CARRIED.**

**ACCOUNTS FOR APPROVAL**

**074.APR.24 FEHR:** That payment of accounts paid with cheque numbers 14019 to 14051 in the amount of \$30,158.96; on-line banking 2024-0054 to 2024-0076 in the amount of \$55,264.98 and Payroll in the amount of \$19,509.78 for a total of \$104,774.72 has been accepted and is approved as presented. **CARRIED.**

**IN-CAMERA SESSION**

**075.APR.24 BOLDT:** That we go in-camera 9:10a.m. for an employee review. **CARRIED.**

Administrator left Council Chambers for this closed session from 9:11a.m and returned at 9:28a.m.

**OUT-OF-CAMERA SESSION**

**076.APR.24 EBACH:** That we come out of camera at 9:28a.m. **CARRIED.**

**ROAD BANS**

**077.APR.24 GRUNAU:** That we opt-out of Ministry of Highways Road bans for 2024. **CARRIED.**

**EDUCATION MILL RATES 2024**

**078.APR.24 BOLDT:** That we have received and reviewed the Education Property Mill Rates for 2024 as follows:

Agricultural Property	1.42 mills
Residential Property	4.54 mills
Commercial/Industrial Property	6.86 mills
Resource Property	9.88 mills

**CARRIED.**

Initial: \_\_\_\_\_  
                  Reeve

Initial: \_\_\_\_\_  
                  Administrator

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Delegate Brian Guliker, Jenson Stromberg provided the Audited Financials report for 2023 from 9:30a.m.-9:55a.m.

Delegate Foreman Penner’s verbal report was received from 9:55a.m.-10:45a.m.

Jared Stephenson, Northbound Planning arrived at 10:45a.m. – 11:25a.m. to review and discuss the following:

- a. Silver Willows – Phase 2 Servicing Agreement removal of developed lots;
- b. Real Property Survey’s report information.

**MENNON WASTE SITE HEATING**

**079.APR.24 FEHR:** That we purchase a CSA approved wood stove for the Mennon Waste Site.  
**CARRIED.**

**SASK ENERGY ANDRES**

**080.APR.24 EBACH:** That we approved the natural gas main extension to serve SE 14-41-06 W3 using directional drilling.  
**CARRIED.**

**ART THIESSEN 2024 HOURLY RATE**

**081.APR.24 S. WILLEMS:** That we pay Art Thiessen \$32.25 per hour for contract work.  
**CARRIED.**

**HOSPITAL PROPOSAL DOCTOR RESIDENCES RENOVATIONS**

**082.APR.24 FEHR:** That we pay the Town of Rosthern for the Doctor Residences Renovations the \$1.78 per capita, population of 1304 in the amount of \$2,321.89.  
**CARRIED.**

**DIVISION BOUNDARY POLICY**

**083.APR.24 LOEWEN:** That we adopt the Division Boundary policy effective immediately, and hereto attach to these minutes.  
**CARRIED.**

**RECESSED FOR LUNCH AT 12:25P.M.  
RECONVENED AT 1:12P.M.**

**IN-CAMERA SESSION**

**084.APR.24 BOLDT:** That we go in-camera at 1:18p.m. for the discussion of employee salaries and hourly wages.  
**CARRIED.**

Administrator left Council Chambers for this closed session from 1:18p.m and returned at 3:35p.m.

**OUT OF CAMERA**

**085.APR.24 GRUNAU:** That we come out of camera at 3:35p.m.  
**CARRIED.**

**PUBWORKS 2024 WAGES**

**086.APR.24 S. WILLEMS:** That the Seasonal employee’s wages for 2024 are as follows:

Kenton Janzen	\$32.25 per hour;
Gerald Kalbfleisch	\$32.25 per hour;
Kevin Teichroeb	\$31.25 per hour;
Brent Penner	\$31.75 per hour;
Lyle Morin	\$31.25 per hour;
Doug Hildebrandt	\$31.25 per hour;
Lorne Ebach	\$21.25 per hour plus benefits;
Nelson Janzen	\$18.25 per hour -Contract.

**CARRIED.**

**WASTE SITE MANAGER 2024 WAGES**

**087.APR.24 S. WILLEMS:** That the Waste Site Manager’s wages for 2024 are as follows:  
Brian Balman \$24.25 per hour.

**CARRIED.**

Initial: \_\_\_\_\_  
Reeve

Initial: \_\_\_\_\_  
Administrator

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**FOREMAN 2024 SALARY**

**088.APR.24 S. WILLEMS:** That Foreman Penner’s salary for 2024 be set at \$81,000.00.  
**CARRIED.**

**ADMINISTRATOR ASSISTANT 2024 WAGES**

**089.APR.24 S. WILLEMS:** That Administrator Assistant Hamm’s wages for 2024 be set at \$24.00 per hour. Furthermore, that the RM reimburses her tuition and books cost for the LGA courses.  
**CARRIED.**

**ADMINISTRATOR 2024 SALARY**

**090.APR.24 S. WILLEMS:** That Administrator Buhler’s salary for 2024 be set at \$84,500.00 plus an additional one-week vacation to bring it to four weeks annually.  
**CARRIED.**

**CORRESPONDENCE**

**091.APR.24 FEHR: Correspondence SARM (FYI)**

- a. All other correspondence emailed to Council at time received in-office.

**Correspondence General (FYI)**

- a. Time Sheets March/April 2024;
- b. Salton Willems Approach application;
- c. SAW March newsletter.

**Dev/Bldg Permits Issued from last meeting date:**

- a. none.

**CARRIED.**

**ADJOURNMENT:**

**092.APR.24 FEHR:** That the Council meeting be adjourned at 3:30p.m.

(SEAL)

\_\_\_\_\_  
Reeve/Deputy Reeve

\_\_\_\_\_  
Administrator

Initial: \_\_\_\_\_  
Reeve

Initial: \_\_\_\_\_  
Administrator