

**Rural Municipality of Laird No. 404  
Council REGULAR Meeting Minutes  
May 09, 2024**

The Minutes of the REGULAR Meeting of the Council of Municipality of  
Laird No. 404, held in the Council Chambers of the RM Office,  
3025 Central Avenue, Waldheim, SK on Thursday, May 09, 2024.

**PRESENT:**

Reeve:	Sheldon Willems
Division 1	Ron Boldt
Division 2	Phil Loewen
Division 3	Lorne Grunau
Division 4	Ken Fehr – arrived at 9:02a.m.
Division 5	Trent Ebach
Division 6	Luise Willems
Administrator:	Bertha Buhler

**DELEGATES:** Foreman Penner  
Northbound Planning – Jared Stephenson

Reeve Willems called the meeting to order at 9:00a.m.

**AGENDA:**

**093.MAY.24 EBACH:** That the agenda be accepted as presented. **CARRIED.**

**MINUTES**

**094.MAY.24 GRUNAU:** That the Minutes of the Regular Meeting of Council held on April 11, 2024 be approved as presented. **CARRIED.**

**FINANCIALS**

**095.MAY.24 LOEWEN:** That the Statement of Financials and Bank Reconciliation be approved as presented for the month of April 2024 and hereto attached to these minutes. **CARRIED.**

**ACCOUNTS FOR APPROVAL**

**096.MAY.24 FEHR:** That payment of accounts paid with cheque numbers 14052 to 14080 in the amount of \$84,217.43; on-line banking 2024-0077 to 2024-0094 in the amount of \$67,960.08 and Payroll in the amount of \$25,321.84 for a total of \$177,499.35 has been accepted and is approved as presented. **CARRIED.**

**Delegate Foreman Penner’s verbal report was received from 9:30a.m.-10:38a.m.**

**PERSONAL DAYS**

**097.MAY.24 GRUNAU:** That it is the responsibility of the employee to mark on their timesheet when a Personal Day is being used. Furthermore, any unused Personal Days as of their last working day of the current year shall not be carried forward. Furthermore, employees working up until the end of the current year, shall have up until February 28 of the following year to use their Personal Days, any unused personal days shall not be carried forward. **CARRIED.**

**PUBWORKS ANNUAL CLOTHING/BOOT ALLOWANCE**

**098.MAY.24 BOLDT:** That every Pubworks employee receives a \$300.00 clothing/boot allowance annually and that all former resolutions pertaining to clothing/boot allowance be now rescinded. **CARRIED.**

**SUMMER STUDENTS**

**099.MAY.24 L. WILLEMS:** That we proceed to advertise and hire two summer-students, one full-time position and one part-time position. **CARRIED.**

**SUMMER STUDENT RATE OF PAY**

**100.MAY.24 GRUNAU:** That we pay the full-time summer student a rate of \$18.25 per hour and the part-time summer student a rate of \$17.00 per hour. **CARRIED.**

Initial: \_\_\_\_\_  
Reeve

Initial: \_\_\_\_\_  
Administrator

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**SAMA PRIMARY AUDIT REPORT 2024**

- 101.MAY.24 EBACH:** That we have received the Primary Audit report for 2024 with a Median Ratio of 1.00 compliance. **CARRIED.**

**SUMMER STAFF BARBEQUE**

- 102.MAY.24 S. WILLEMS:** That we set the Staff barbeque for July 4, 2024 at 6:30p.m. and to be held at the Phil Loewen residency. **CARRIED.**

**Councillor Boldt left Council Chambers at 10:14a.m. for the discussion of a culvert installation affecting his land.**

**Councillor Boldt returned to Council Chambers at 10:18a.m.**

**MENNON WASTE SITE FENCING**

- 103.MAY.24 FEHR:** That we purchase chain link fencing with installation for the west side and part of north side of the Mennon Waste site transfer station. **CARRIED.**

**Delegate Jared Stephenson, Northbound Planning arrived at. to review and discuss the following:**

- a. Silver Willows – Phase 3;
- b. Epp Sub-division;
- c. Murdock building non-compliance.

**EPDS SUBDIVISION**

- 104.MAY.24 GRUNAU:** That Council supports the proposed subdivision of an existing farmstead, known as CPB file# SUBD-002860-2024, as it complies with the Official Community Plan policies with respect to single parcel country residential development and density in 3.15, and as it complies with the use and site development regulations in Sch A 1.5 and 1.5A of the Zoning Bylaw. It is noted that the existing Quonset and grain bins shown on the plan of proposed subdivision likely do not meet the minimum front yard requirement of 45 m, as measured from roadway centerline, but that the subdivision is not increasing any degree of non-conformity. Council further notes that the subject quarter section is composed of two existing agricultural parcels roughly 32 ha in site area. Subdivision for the severance of an existing yard site complies with Sch A 1.6 1. and 2. with respect to a lesser agricultural holding resulting from subdivision, and that the source parcel is deemed conforming with respect to site area, it having existed prior to the enactment of the current Zoning Bylaw No. 6-2008. Council is unaware of any history of hazards posed by surface water. No servicing agreement is required. Council has no other requirements or concerns with the proposal. **CARRIED.**

**MURDOCK BUILDING NON-COMPLIANCE LETTER**

- 105.MAY.24 FEHR:** That we send a letter of voluntary order to remedy regarding the Murdock build outlining the required remedies, and if not adhered to, to continue with enforcement order to remedy. **CARRIED.**

**CORRESPONDENCE**

- 106.MAY.24 FEHR: Correspondence SARM (FYI)**
- a. SARM Sustainable Programs 24-25;
  - b. All other correspondence emailed to Council at time received in-office.

**Correspondence General (FYI)**

- a. Time Sheets April/May 2024;
- b. Braun (Friesen Sub-division) approach request;
- c. Highway 305 project;
- d. Ombudsman 2023 report;
- e. RCMP Q1 reporting;
- f. Traffic Count 2024.

**Dev/Bldg Permits Issued from last meeting date:**

- a. none.

Initial: \_\_\_\_\_

Reeve

Initial: \_\_\_\_\_

Administrator

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**CARRIED.**

**ADJOURNMENT:**

**107.MAY.24 FEHR:** That the Council meeting be adjourned at 11:29a.m.

(SEAL)

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Reeve/Deputy Reeve

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Administrator

Initial: \_\_\_\_\_  
Reeve

Initial: \_\_\_\_\_  
Administrator