

**Rural Municipality of Laird No. 404
Council REGULAR Meeting Minutes
SEPTEMBER 12, 2024**

The Minutes of the REGULAR Meeting of the Council of Municipality of
Laird No. 404, held in the Council Chambers of the RM Office,
3025 Central Avenue, Waldheim, SK on Thursday, September 12, 2024.

PRESENT: Reeve: Sheldon Willems
Division 1 Ron Boldt
Division 2 Phil Loewen
Division 3 Lorne Grunau
Division 5 Trent Ebach
Division 6 Luise Willems
Acting Administrator: Pearl Bergen
Administrative Consultant: Linda Boser

ABSENT: Division 4 Ken Fehr

DELEGATES: Cpl. Gardiner , RCMP
Jared Stephenson, Northbound Planning
George Penner, George Penner
Jim Puffalt, Prairie Rising Consulting
Michael Yuzik
Jason Dagenais

Reeve Willems called the meeting to order at 8:56 a.m.

Cpl. Gardiner, RCMP, did not attend the meeting.

AGENDA:

159.Sept.24 L.WILLEMS: That the agenda be accepted as presented.
CARRIED.

MINUTES

160.Sept.24 GRUNAU: That the minutes of the Regular Meeting of Council held on August 8, 2024 be approved as presented.
CARRIED.

FINANCIALS

161.Sept.24 LOEWEN: That the Statement of Financials and Bank Reconciliation be approved as presented for the month of August 2024 and hereto attached to these minutes.
CARRIED.

ACCOUNTS FOR APPROVAL

162.Sept.24 L. WILLEMS: That payment of accounts paid with cheque numbers 14184 to 14212 in the amount of \$74,529.92; on-line banking 2024-0160 to 2024-0183 in the amount of \$335,241.97 and Payroll in the amount of \$29,722.40 for a total of \$439,494.29 has been accepted and is approved as presented.
CARRIED.

SECTION 293 TAX EXEMPTION

163.Sept.24 EBACH: That we approve the following tax cancellation for 2024 pursuant to Section 293(2)(e) of *The Municipalities Act*:
Salton Willems \$4,018.42 (2,668.04 Municipal + 1,350.38 School)
CARRIED.

SECTION 293 TAX EXEMPTION

164.Sept.24 LOEWEN: That we approve the following tax cancellation for 2024 pursuant to Section 293(2)(e) of *The Municipalities Act*:
Richard & Loretta Berkhout \$3,689.81 (2,449.86 Municipal + 1,239.95 School)

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CARRIED.

ELECTION OFFICIAL'S REMUNERATION 2024 ELECTION

165.Sept.24 GRUNAU: That we set the remuneration for Election Officials for the 2024 Municipal Election as follows:

- a. \$30.00/hour;
- b. \$0.60/km (travelling);
- c. All meals and snacks provided during the election hours.

CARRIED.

Adam Hartle entered the meeting at 9:41 a.m.

166.Sept.24 IN-CAMERA SESSION

BOLDT: That we go into an in-camera session at 9:41 a.m. for strategic planning.

CARRIED.

167.Sept.24 OUT-OF-CAMERA

BOLDT: That we come out of in-camera session at 10:10 a.m.

CARRIED.

Adam Hartle left the meeting at 10:10 a.m.

HARRASSMENT POLICY

168.Sept.24 LOEWEN: That we adopt the new Harassment Policy dated September 12, 2024 and further, that this policy be attached and form part of these minutes.

CARRIED.

WORKPLACE VIOLENCE POLICY AND PREVENTION PLAN

169.Sept.24 EBACH: That we adopt the Workplace Violence Policy & Prevention Plan dated September 12, 2024 and further, that this policy be attached and form part of these minutes.

CARRIED.

Delegate Jared Stephenson with Northbound Planning arrived at 10:32a.m – 12:10 p.m. and reported on the following:

- a. Proposed Subdivision SE14-40-05 W3
- b. Proposed Subdivision NE 07-40-05 W3
- c. Klassen – Zoning Bylaw Amendment Application

Kevin and Crystal Klassen entered the meeting at 10:32 a.m.

AMENDMENTS TO OFFICIAL COMMUNITY PLAN AND ZONING BYLAW

170.Sept.24 L. WILLEMS: That we authorize Northbound Planning and Administration to proceed with the amendments to the Official Community Plan and Zoning Bylaw to allow for the creation of agriculture parcels smaller than 160 acres where suitable access is limited or does not exist.

CARRIED.

Kevin and Crystal Klassen left the meeting at 10:54 a.m.

FEHR SUBDIVISION SUBD-003193-2024

171.Sept.24 BOLDT: That Council support the proposed subdivision of an existing farmstead known as CPB File #SUBD-003193-2024, as it complies with the Official Community Plan (OCP) policies with respect to single parcel country residential development and multi-parcel residential development and density in 3.15 and 3.17, and as it complies with the use and site development regulations in Sch A 1.5 and 1.5A of the Zoning Bylaw. Council supports the larger than prescribed site based on 1.5A 3. having considered the existing arrangement of existing yard site features. A Comprehensive Development Review was deemed unnecessary in accordance with 2.22A and 3.17.1 of the OCP as the severance of an existing yard would not result in a realized increase in intensity of land use, and is not warranted for the specific proposal. Council is unaware of any history of hazards posed

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by surface water. No servicing agreement is required. Council has no other requirements or concerns with the proposal.

CARRIED.

Foreman Penner entered the meeting at 11:23 a.m. – 3:10 p.m.

WAIVE OF DEVELOPMENT PERMIT FEE - FEHR SUBDIVISION SUBD-003193-2024

- 172.Sept.24 BOLDT:** Council recognizes that the subdivision of an existing farm yard severance constitutes a change in use of development on the proposed parcel from being accessory to general agriculture (farm operations) to principal country residential use; as such a development permit for change in use is required. Given no new development is being proposed that materially changes development within the proposed site, the development permit application fee is hereby waived.
CARRIED.

GOERTZEN SUBDIVISION SUBD-002642-2024

- 173.Sept.24 BOLDT:** That Council now supports the proposed subdivision known as CPB File #SUBD-002642-2024 located within SE ¼ 14-40-05-3, as an update to the tabling of a decision on this application at the February 28, 2024 meeting, the matter of the outstanding building permit now having been addressed. Council's positions on all other matters identified in the March 5, 2024 letter are otherwise unchanged as it relates to bylaw interpretation; RM request for an information development standards interest to be registered to title in conjunction with any approval; potential future additional road approach; and, there being no requirement for a servicing agreement.
CARRIED.

RECESSED FOR LUNCH AT 12:10 P.M.

RECONVENED AT 12:50 P.M.

Jim Puffalt attended the meeting at 1:06 p.m. – 1:47 p.m.

Michael Yuzik attended the meeting at 1:55 p.m. – 2:21 p.m.

Jason Dagenais attended the meeting at 2:35 p.m. – 2:54 p.m.

OFFICE ASSISTANT

- 174.Sept.24 L. WILLEMS:** That we hire Brooke Janzen as an office assistant at a wage of \$18.00/hour for up to full-time hours with hours required to be at Administration's discretion.

CANADA COMMUNITY-BUILDING FUND AGREEMENT

- 175.Sept.24 EBACH:** That we enter into a new Canada Community-Building Fund Agreement to take effect on April 1, 2024 to March 31, 2034. Further that this agreement be attached and form part of these minutes.
CARRIED.

TOWN OF HEPBURN DUST CONTROL AGREEMENT

- 176.Sept.24 S.WILLEMS:** That we table entering into an agreement with the Town of Hepburn for the cost sharing and application of dust control measures on Range Road 3060.
CARRIED.

CORRESPONDENCE

- 177.Sept.24 BOLDT:** That the following correspondence been dealt with now be filed:

Correspondence SARM (FYI)

- a. All other correspondence emailed to Council at time received in-office.

Correspondence General (FYI)

- a. Occupational Health & safety – Notice of Contravention;
b. Equipment Operator Resumes;
c. Administrator Position Resumes;

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- d. Natalie Nation Fundraiser for Jim Pattison Children’s Hospital – Pediatric Oncology Unit;
- e. Voluntary Testing Program for Clubroot.

Dev/Bldg Permits Issued from last meeting date:

- 1. Nutrien Ag – SW 09-42-05 W3, Block B, Plan 102200555 – Fertilizer Storage & Blending
- 2. Willems – SE 36-41-06 W3 – New Deck
- 3. Peters – SE 34-40-06 W3, Pcl B – Attached Garage
- 4. Hartle – SE 33-40-05 W3
3 Permits – RTM, Detached Garage, Polished.

CARRIED.

178.Sept.24 JIM PATTISON CHILDRENS HOSPITAL – ONCOLOGY UNIT

BOLDT: That we donate \$1,000.00 to the Natalie Nation Fundraiser for the Oncology Unit at the Jim Pattison Children’s Hospital.

CARRIED.

ADJOURNMENT:

179.Sept.24 GRUNAU: That the Council meeting be adjourned at 3:50 p.m.

(SEAL)

Reeve/Deputy Reeve

Administrator

Initial: _____
Reeve

Initial: _____
Administrator